



MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER, 12 JAMES STREET, SALISBURY ON

26 NOVEMBER 2018

MEMBERS PRESENT

Mayor G Aldridge
Cr M Blackmore
Cr L Braun
Cr B Brug
Cr C Buchanan
Cr A Duncan
Cr K Grenfell
Cr N Henningsen
Cr D Hood
Cr P Jensen
Cr S Ouk
Cr D Proleta
Cr S Reardon
Cr G Reynolds
Cr J Woodman

STAFF

Chief Executive Officer, Mr J Harry
General Manager Business Excellence, Mr C Mansueto
General Manager City Development, Mr T Sutcliffe
General Manager Community Development, Ms P Webb
General Manager City Infrastructure, Mr J Devine
Manager Governance, Mr M Petrovski
Manager Communications and Customer Relations, Mr M Bennington
Governance Support Officer, Ms K Boyd

The meeting commenced at 6.30 pm.

The Chief Executive Officer, Mr John Harry welcomed all guests and introduced Mr Alun Hughes JP who would preside over the swearing in process for the Elected Members of the new Council.

Mr Hughes commenced proceedings and swore the Mayor into office and witnessed the signing of the Declaration of Office. The Chief Executive Officer presented the Chain of Office to the Mayor.

Mr Hughes then proceeded to swear all Councillors into Office and witnessed each sign the Declaration of Office.

The Chief Executive Officer then invited the Mayor to assume the Chair as the presiding member for the meeting of Council.

OPENING PRAYER AND WELCOME

The Mayor welcomed the members, staff and the gallery to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Mayor read the Kaurna Acknowledgement.

BREAK

The Mayor provided a break to all present to allow time for family and friends to congratulate the Elected Members. The meeting was suspended at 6.52 pm.

The meeting reconvened at 7.16 pm.

APOLOGIES

No apologies were received.

LEAVE OF ABSENCE

Nil

1. PUBLIC QUESTION TIME

The Mayor advised there were no questions received for Public Question Time.

2. DEPUTATIONS / PRESENTATIONS

No Deputations were received.

3. PETITIONS

No Petitions were received.

4. CONFIRMATION OF MINUTES

Moved Cr D Proleta
Seconded Cr J Woodman

The Minutes of the Council Meeting held on 22 October 2018, be taken and read as confirmed, with the exception of page 4, Item 2.7.2 – Installation of Slow Points on Daniel Avenue, Globe Derby – removal of the words “to be considered” in part 3 of the resolution.

**CARRIED
0001/2018**

5. COMMITTEE REPORTS

No Committee meetings were held in November 2018.

6. GENERAL BUSINESS

6.1 2018 Local Government Election Results

Moved Cr D Proleta
Seconded Cr G Reynolds

1. The information be received.

**CARRIED
0002/2018**

6.2 Question Laying on the Table

Moved Cr G Reynolds
Seconded Cr J Woodman

1. The information be received.

**CARRIED
0003/2018**

6.3 Elected Member Allowances, Facilities and Support Policy

Moved Cr C Buchanan
Seconded Cr L Braun

1. Allowances payable to Elected Members as specified by the Remuneration Tribunal in Determination No. 6 of 2018: Allowances for Members of Local Councils be noted.
2. For the 2018-2022 Council term, Elected Member allowances be paid on a monthly basis, in arrears.
3. The Elected Member Allowances, Facilities and Support Policy as attached to this report (Item 6.3, Council Meeting 26/11/2018) be endorsed.

**CARRIED
0004/2018**

6.4 Appointment of Deputy Mayor

*Cr J Woodman declared a material conflict of interest on the basis of being nominated for Deputy Mayor for a two year period.
Cr J Woodman left the meeting at 7:22 pm.*

*Cr Buchanan declared a material conflict of interest on the basis of being nominated for the position of Deputy Mayor for a two year period.
Cr C Buchanan left the meeting at 7:22 pm.*

Moved Cr D Proleta

Seconded Cr L Braun

1. Pursuant to Section 51(3) and (4) of the *Local Government Act 1999*, the Council of the City of Salisbury hereby resolves that there shall be a Deputy Mayor, and the term of office shall be for the period from November 2018, to expire at the conclusion of the November 2020 Council meeting.
2. The Deputy Mayor for the above period be Cr Julie Woodman for the two year period.
3. That Cr Chad Buchanan be Deputy Mayor commencing at the conclusion of the November 2020 Council meeting for the remainder of the Council term of office, expiring in November 2022.

**CARRIED
0005/2018**

*Cr C Buchanan returned to the meeting at 7:23 pm.
Cr J Woodman returned to the meeting at 7:23 pm.*

6.5 Council and Committee Structure

Moved Cr C Buchanan
Seconded Cr D Proleta

That:

1. The Council/Committee structure adopted during the 2014/2018 term of office continue to be used as the decision making process for the first 24 months of the 2018/2022 Council term of office, comprising the following Committees:
 - Policy and Planning Committee
 - Budget and Finance Committee
 - Works and Services Committee
 - Resource and Governance Committee
 - Sport, Recreation and Grants Committee
 - Audit Committee (in accordance with section 125 of the *Local Government Act 1999*)
 - CEO Review Committee.
2. The terms of reference be reviewed after the first 12 months of the term of office seeking Elected Member feedback and a report be provided to the Resources and Governance Committee.
3. The terms of reference for Council's Standing Committees and sub committees continue as provided in Attachment 2 to this report.

CARRIED
0006/2018

4. Policy and Planning Committee

Cr Buchanan declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Policy and Planning Committee for a two year term. Cr C Buchanan left the meeting at 7:36 pm.

Moved Cr G Reynolds
Seconded Cr D Proleta

In relation to the Policy and Planning Committee:

- a. Membership of the Policy and Planning Committee comprise all members of Council.
- b. Cr Chad Buchanan be appointed as Chairperson of the Policy and Planning Committee for a two year term.
- c. The Policy and Planning Committee appoint a Deputy Chairperson for a two year term at its first meeting.

CARRIED
0007/2018

Cr C Buchanan returned to the meeting at 7:36 pm.

6.5 Council and Committee Structure ...(cont'd)

5. Budget and Finance Committee

Cr B Brug declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Budget and Finance Committee for a two year term. Cr B Brug left the meeting at 7:37 pm.

Moved Cr J Woodman

Seconded Cr C Buchanan

In relation to the Budget and Finance Committee:

- a. Membership of the Budget and Finance Committee comprise all members of Council.
- b. Cr Beau Brug be appointed as Chairperson of the Budget and Finance Committee for a two year term.
- c. The Budget and Finance Committee appoint a Deputy Chairperson for a two year term at its first meeting.

**CARRIED
0008/2018**

Cr B Brug returned to the meeting at 7:37 pm.

6. Works and Services Committee

Cr S Reardon declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Works and Services Committee for a two year term. Cr Reardon left the meeting at 7.39 pm.

Moved Cr C Buchanan

Seconded Cr J Woodman

In relation to the Works and Services Committee:

- a. Membership of the Works and Services Committee comprise:
 - Cr Chad Buchanan (Central Ward)
 - Cr Maria Blackmore (East Ward)
 - Cr Shiralee Reardon (Hills Ward)
 - Cr Graham Reynolds (North Ward)
 - Cr Sarah Ouk (Para Ward)
 - Cr Natasha Henningsen (South Ward)
 - Cr Lisa Braun (WestWard)
- b. The Mayor be appointed an ex officio member of the Works and Services Committee.
- c. Cr Shiralee Reardon be appointed as Chairman of the Works and Services Committee for a two year term.
- d. The Works and Services Committee appoint a Deputy Chairman for a two year term at its first meeting.

**CARRIED
0009/2018**

Cr S Reardon returned to the meeting at 7.40 pm.

6.5 Council and Committee Structure ...(cont'd)

7. Resources and Governance Committee

Cr D Proleta declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Resources and Governance Committee for a two year term. Cr D Proleta left the meeting at 7:41 pm.

Moved Cr C Buchanan

Seconded Cr J Woodman

In relation to the Resource and Governance Committee:

- a. Membership of the Resources and Governance Committee comprise:
 - Cr Donna Proleta (Central Ward)
 - Cr Adam Duncan (East Ward)
 - Cr Peter Jensen (Hills Ward)
 - Cr David Hood (North Ward)
 - Cr Kylie Grenfell (Para Ward)
 - Cr Julie Woodman (South Ward)
 - Cr Beau Brug (West Ward)
- b. The Mayor be appointed an ex officio member of the Resources and Governance Committee.
- c. Cr Donna Proleta be appointed as Chairperson of the Resources and Governance Committee for a two year term.
- d. The Resources and Governance Committee appoint a Deputy Chairperson for a two year term at its first meeting.

**CARRIED
0010/2018**

Cr D Proleta returned to the meeting at 7:42 pm.

6.5 Council and Committee Structure ...(cont'd)

8. Sport, Recreation and Grants Committee

Cr A Duncan declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Sport, Recreation and Grants Committee for a two year term. Cr A Duncan left the meeting at 7:44 pm.

Moved Cr C Buchanan

Seconded Cr B Brug

In relation to the Sport, Recreation and Grants Committee:

- a. Membership of the Sport, Recreation and Grants Committee comprise:
 - Cr Chad Buchanan (Central Ward)
 - Cr Adam Duncan (East Ward)
 - Cr Shiralee Reardon (Hills Ward)
 - Cr David Hood (North Ward)
 - Cr Sarah Ouk (Para Ward)
 - Cr Natasha Henningsen (South Ward)
 - Cr Lisa Braun (West Ward)
- b. The Mayor be appointed an ex officio member of the Sport, Recreation and Grants Committee.
- c. Cr Adam Duncan be appointed as Chairperson of the Sport, Recreation and Grants Committee for a two year term.
- d. The Sport, Recreation and Grants Committee appoint a Deputy Chairperson for a two year term at its first meeting.

**CARRIED
0011/2018**

Cr A Duncan returned to the meeting at 7:44 pm.

6.5 Council and Committee Structure ...(cont'd)

9. Audit Committee of Council

Cr G Reynolds declared a material conflict of interest on the basis of being nominated for the position of Chair of the Audit Committee of Council for a term of two years. Cr G Reynolds left the meeting at 7:46 pm.

Moved Cr C Buchanan
Seconded Cr M Blackmore

In relation to the Audit Committee of Council:

- a. Two elected members be appointed to the Audit Committee of Council:
 - Cr Graham Reynolds
 - Cr Lisa Braun
- b. Cr Graham Reynolds be appointed Chair of the Audit Committee of Council for a term of two years.
- c. Cr Lisa Braun be appointed Deputy Chair of the Audit Committee of Council for a term of two years.

CARRIED
0012/2018

Cr G Reynolds returned to the meeting at 7:46 pm.

6.5 Council and Committee Structure ...(cont'd)

10. Chief Executive Officer Review Committee

Moved Cr C Buchanan

Seconded Cr B Brug

In relation to the Chief Executive Officer Review Committee:

1. The Terms of Reference be amended to include the following members:
 - Mayor Gillian Aldridge
 - Cr Julie Woodman
 - Cr Donna Proleta
 - Cr Shiralee Reardon
 - Cr Chad Buchanan
2. That the Mayor be appointed as Chairperson of the CEO Review Committee.

With leave of the meeting and consent of the seconder,
Cr C Buchanan VARIED the MOTION as follows:

In relation to the Chief Executive Officer Review Committee:

1. The Terms of Reference be amended to include the following members:
 - Mayor Gillian Aldridge
 - Cr Julie Woodman
 - Cr Donna Proleta
 - Cr Shiralee Reardon
 - Cr Chad Buchanan
2. That the Mayor be appointed as Chairperson of the CEO Review Committee.
3. That the Deputy Mayor be appointed as Deputy Chairperson of the CEO Review Committee.

CARRIED
0013/2018

6.5 Council and Committee Structure ...(cont'd)

11. Draft Meeting Schedule

Moved Cr C Buchanan
Seconded Cr A Duncan

Council adopt the draft meeting schedule for Council, Committees and Sub-Committees as provided in Attachment 3.

**CARRIED
0014/2018**

12. Conclusion of Deliberations of Council and its Committees and Sub Committees

Moved Cr D Proleta
Seconded Cr B Brug

Council set a time of 11.30 pm for the conclusion of deliberations of Council and its Committees and Sub-Committees; with remaining matters to be deferred to a reconvened meeting subject to advice of the CEO, or referred to the next Council meeting, depending on the will of the meeting.

**CARRIED
0015/2018**

13. Establishment of Sub Committees

Moved Cr C Buchanan
Seconded Cr A Duncan

The following Sub-Committees, and the Committee they report as shown below, be established in accordance with the Terms of Reference, as follows:

- (a) Innovation and Business Development Sub-Committee (Budget and Finance Committee);
- (b) Strategic Property Development Sub-Committee (Works and Services Committee);
- (c) Strategic and International Partnerships Sub-Committee (Policy and Planning Committee);
- (d) Tourism and Visitor Sub-Committee (Policy and Planning Committee).
- (e) Youth Council Sub-Committee (Policy and Planning Committee);

**CARRIED
0016/2018**

6.5 Council and Committee Structure ...(cont'd)

13(a) Innovation and Business Development Sub Committee

Cr K Grenfell declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Innovation and Business Development Sub Committee for a period of two years. Cr K Grenfell left the meeting at 7:55 pm.

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. That Cr K Grenfell be appointed Chairperson for a period of two years.
2. That the Deputy Chair be appointed by the sub committee at its first meeting.
3. That the membership of the Innovation and Business Development Committee be determined at the Budget and Finance Committee.

**CARRIED
0017/2018**

Cr K Grenfell returned to the meeting at 7:55 pm.

13(b) Strategic Property Development Sub Committee

Cr N Henningson declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Strategic Property Development Sub Committee for a period of two years. Cr Henningson left the meeting at 7.57 pm.

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. That Cr N Henningsen be appointed Chairperson for a period of two years.
2. That the Deputy Chair be appointed by the sub committee at its first meeting.
3. That the membership of the Strategic Property Sub Committee be determined at the Works and Services Committee.

**CARRIED
0018/2018**

Cr N Henningsen returned to the meeting at 7.58 pm.

6.5 Council and Committee Structure ...(cont'd)

13(c) Strategic and International Partnerships Sub Committee

Cr G Reynolds declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Strategic and International Partnerships Sub Committee. Cr Reynolds left the meeting at 7.58 pm.

Moved Cr C Buchanan
Seconded Cr J Woodman

1. That Cr G Reynolds be appointed Chairperson for a period of two years.
2. That the Deputy Chair be appointed by the sub committee at its first meeting.
3. That the membership of the Strategic and International Partnerships Sub Committee be determined at the Policy and Planning Committee.

**CARRIED
0019/2018**

Cr G Reynolds returned to the meeting at 7.59 pm.

13(d) Tourism and Visitor Sub Committee

Cr M Blackmore declared a material conflict of interest on the basis of being nominated for the position of Chairperson of the Tourism and Visitor Sub Committee for a period of two years. Cr Blackmore left the meeting at 7.59 pm.

Moved Cr C Buchanan
Seconded Cr G Reynolds

1. That Cr M Blackmore be appointed Chairperson for a period of two years.
2. That the Deputy Chair be appointed by the sub committee at its first meeting.
3. That the membership of the Tourism and Visitor Sub Committee be determined at the Policy and Planning Committee.

**CARRIED
0020/2018**

Cr M Blackmore returned to the meeting at 8.00 pm.

6.5 Council and Committee Structure ...(cont'd)

13(e) Youth Council

Moved Cr C Buchanan

Seconded Cr B Brug

1. That the Elected Member representation on the Youth Council for a two year term be:
 - Cr Sarah Ouk
 - Cr Maria Blackmore
 - Cr Graham Reynolds

CARRIED
0021/2018

6.6 Appointment of an Elected Member to the Council Assessment Panel

Cr B Brug declared a material conflict of interest on the basis of being nominated as the Elected Member appointment to the Council Assessment Panel for a two year period. Cr B Brug left the meeting at 8:05 pm.

Moved Cr C Buchanan

Seconded Cr G Reynolds

1. That Cr Beau Brug be appointed as the Elected Member appointment to the Council Assessment Panel for the term 1 December 2018 to 30 November 2020.

CARRIED
0022/2018

Cr B Brug returned to the meeting at 8:05 pm.

6.7 Representative and Community Appointments

1. Northern Adelaide Waste Management Authority Board

Moved Cr C Buchanan

Seconded Cr B Brug

1. Cr Graham Reynolds be appointed to the Northern Adelaide Waste Management Authority Board, with Cr Shiralee Reardon appointed as the deputy.
2. Cr Julie Woodman be appointed to the Northern Adelaide Waste Management Authority Board, with Cr Kylie Grenfell appointed as the deputy.
3. General Manager Business Excellence be appointed to the Northern Adelaide Waste Management Authority Board, with General Manager City Infrastructure appointed as the deputy.

CARRIED
0023/2018

6.7 Representative and Community Appointments ... (cont'd)

2. Voting Representative – Local Government Association of SA

Moved Cr G Reynolds
Seconded Cr K Grenfell

Cr Chad Buchanan be appointed as voting representative to the Local Government Association of SA, with Mayor Gillian Aldridge appointed as the deputy for a period of two years.

CARRIED
0024/2018

3. Voting Representative – Local Government Finance Authority of SA

Moved Cr C Buchanan
Seconded Cr B Brug

Cr Natasha Henningsen be appointed as voting representative to the Local Government Finance Authority of SA, with Cr Lisa Braun appointed as the deputy.

CARRIED
0025/2018

4. Paralowie R-12 School Governing Council

Moved Cr D Proleta
Seconded Cr J Woodman

Cr Chad Buchanan be appointed to the Paralowie R-12 School Governing Council.

CARRIED
0026/2018

5. Lake Windemere B-7 School Governing Council

Moved Cr G Reynolds
Seconded Cr B Brug

Cr David Hood be appointed to the Lake Windemere B-7 School Governing Council.

CARRIED
0027/2018

6. Salisbury East High School Governing Council

Moved Cr M Blackmore
Seconded Cr D Proleta

Cr Adam Duncan be appointed to the Salisbury East High School Governing Council.

CARRIED
0028/2018

6.7 Representative and Community Appointments ... (cont'd)

7. Salisbury High School Governing Council

Moved Cr D Hood

Seconded Cr C Buchanan

Cr Graham Reynolds be appointed to the Salisbury High School Governing Council.

**CARRIED
0029/2018**

8. Valley View Secondary School Governing Council

Moved Cr S Ouk

Seconded Cr B Brug

Cr Julie Woodman be appointed to the Valley View Secondary School Governing Council.

**CARRIED
0030/2018**

9. Para Hills High School Governing Council

Moved Cr P Jensen

Seconded Cr N Henningsen

Cr Shiralee Reardon be appointed to the Para Hills High School Governing Council.

**CARRIED
0031/2018**

10. Salisbury and Districts Historical Society

Moved Cr C Buchanan

Seconded Cr J Woodman

Cr Shiralee Reardon be appointed to the Salisbury and Districts Historical Society.

**CARRIED
0032/2018**

11. Salisbury Business Association

Moved Cr C Buchanan

Seconded Cr D Proleta

Cr Graham Reynolds be appointed to the Salisbury Business Association with Cr David Hood appointed as the deputy.

**CARRIED
0033/2018**

6.7 Representative and Community Appointments ... (cont'd)

12. Elected Member Representative - Metropolitan Seaside Councils Committee

Moved Cr C Buchanan
Seconded Cr J Woodman

Cr Beau Brug be appointed to the Metropolitan Seaside Council's Committee as the Elected Member representative with Cr Lisa Braun appointed as the deputy Elected Member representative.

With leave of the meeting and consent of the seconder Cr C Buchanan VARIED the MOTION as follows:

Cr Lisa Braun be appointed to the Metropolitan Seaside Council's Committee as the Elected Member representative with Cr Beau Brug appointed as the deputy Elected Member representative.

CARRIED
0034/2018

13. Parafield Airport Consultative Committee

Moved Cr C Buchanan
Seconded Cr G Reynolds

Cr Adam Duncan and Cr Peter Jensen be appointed to the Parafield Airport Consultative Committee.

CARRIED
0035/2018

14. Reconciliation Action Plan Working Group

Moved Cr G Reynolds
Seconded Cr J Woodman

Council appoint Mayor G Aldridge to the Reconciliation Action Plan Working Group as an ex-officio member.

CARRIED
0036/2018

15. Positive Ageing Service Advisory Committee

Moved Cr D Proleta
Seconded Cr C Buchanan

Cr Shiralee Reardon be appointed to the Positive Ageing Service Advisory Committee (including the Jack Young Centre and Para Hills Centre).

CARRIED
0037/2018

6.7 Representative and Community Appointments ... (cont'd)

16. Twelve25 Youth Advisory Group

Moved Cr C Buchanan

Seconded Cr B Brug

Cr Maria Blackmore and Cr Peter Jensen be appointed to the Twelve25 Youth Advisory Group.

**CARRIED
0038/2018**

17. Salisbury Secret Garden Strategic Advisory Board

Moved Cr C Buchanan

Seconded Cr G Reynolds

Cr Maria Blackmore and Cr Sarah Ouk be appointed to the Salisbury Secret Garden Strategic Advisory Board, with Mayor Gillian Aldridge being an ex-officio member of the Salisbury Secret Garden Advisory Board.

**CARRIED
0039/2018**

Further Motion

Moved Cr C Buchanan

Seconded Cr J Woodman

1. That the Mayor be included as an ex-officio member of all working parties of Council.

**CARRIED
0040/2018**

6.8 Acting Chief Executive Officer - Appointment of Suitable Person

Moved Cr C Buchanan

Seconded Cr S Reardon

1. Council endorse:
 - General Manager Business Excellence, Charles Mansueto
 - General Manager City Infrastructure, John Devine
 - General Manager, City Development, Terry Sutcliffe
 - General Manager Community Development, Pippa Webbas suitable persons to be appointed by the Chief Executive Officer to act in the office of Chief Executive Officer during periods of leave or absence.

**CARRIED
0041/2018**

7. MOTIONS ON NOTICE

No Motions on Notice were received.

8. MAYOR'S DIARY

No Mayor's Diary report required for November 2018.

9. REPORTS FROM COUNCIL REPRESENTATIVES

Cr Woodman:

- NAWMA Board will meet again early next year.
- Valley View Secondary School graduation held last week.

Cr Buchanan:

- Burton Community Centre is holding its AGM tomorrow night (27/11/2018) and also celebrating its 30th anniversary.

Cr Reynolds

- 15/11/2018 – attended the NASA Flexible Learning Options programme
- 24/11/2018 - attended Croatian Festival
- On Friday 30 November 2018 – RAAF Base Edinburgh will be celebrating 50 years of the P3 which is going out of service.

Cr Brug:

- Mawson Lakes Christmas markets have just been held – very successful

Cr Duncan:

- Attended the opening of STEM facility at Gulfview Heights Primary School

10. QUESTIONS WITHOUT NOTICE

There were no Questions Without Notice.

11. QUESTIONS ON NOTICE

No Questions on Notice were received.

12. OTHER BUSINESS / MOTIONS WITHOUT NOTICE

There was no Other Business or Motions Without Notice.

13. CONFIDENTIAL ITEMS

There were no Confidential items for discussion.

The meeting closed at 8.24 pm.

CHAIRMAN.....

DATE.....