



## AGENDA

# COUNCIL

*meeting to be held on 27 August 2018 at 6:30 pm  
in the Council Chamber, 12 James Street, Salisbury*

### Elected Members

Mayor G Aldridge

Cr L Caruso (Deputy Mayor)

Cr D Balaza, Cr S Bedford, Cr B Brug, Cr D Bryant, Cr C Buchanan,  
Cr G Caruso, Cr R Cook, Cr E Gill, Cr D Pilkington, Cr D Proleta,  
Cr S Reardon, Cr G Reynolds, Cr S White, Cr J Woodman, Cr R Zahra

### Apologies:

Leave of Absence: Nil

### Prayer

*Father in heaven*

*We thank you for the wondrous resources of our City, for its people, its environment and its sense of community. We thank you for the opportunity to now deliberate over how best to help our community. Please bless that we will respect one another and that we will all do our best to make decisions that will help our community to grow and prosper. Bless our efforts this day in God's name. Amen.*

### Kaurna Acknowledgement

*The City of Salisbury acknowledges that we are meeting on the traditional Country of the Kaurna people of the Adelaide Plains and pays respect to Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kaurna people living.*

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**ITEM 1: PUBLIC QUESTION TIME**

**ITEM 2: DEPUTATIONS**

- 2.1 Deputation – Mawson Lakes Pedestrian Bridge
- 2.2 Deputation – Traffic Safety – Nelson Road, Para Hills
- 2.3 Deputation – Globe Derby DPA
- 2.4 Deputation – Mawson Lakes Fishing Competition

**ITEM 3: PETITIONS**

- 3.1 Petition – Opposing the Rezoning of Globe Derby Park
- 3.2 Petition – Seeking Review of Footpath Trading Policy for Coffee Amigo

**ITEM 4: CONFIRMATION OF MINUTES**

- 23 July 2018 Council Minutes
- 23 July 2018 Confidential Council Minutes

**ITEM 5: COMMITTEE REPORTS**

**5.1 Policy and Planning Committee – 20 August 2018  
Cr D Pilkington (Chair)**

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- 1.0.1 Future Reports for the Policy and Planning Committee
- 1.1.1 Minutes of the Youth Council Sub Committee meeting held On Tuesday 14 August 2018
- 1.1.2 Carp Fishing Competition Mawson Lakes
- 1.2.1 Parliamentary Inquiry into Investment Attraction
- 1.3.1 Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment
- 1.3.2 Implementation of Planning, Development & Infrastructure Act (2016)
- 1.3.3 Globe Derby Developer Funded DPA
- 1.3.4 Salisbury Community Hub – Project and Construction Progress Report
- OB1 Community Hub for South Ward
- OB2 Carp Fishing Competition at Mawson Lakes

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**ITEM 5: COMMITTEE REPORTS ... (cont'd)**

- 5.2 Works and Services Committee – 20 August 2018**  
**Cr G Reynolds (Chair)** **Page 45**
- 2.0.1 Future Reports for the Works and Services Committee
  - 2.2.1 Connection and Safety in Mawson Lakes
  - 2.5.1 Burton Park Community Recreation Facility – Sub Lease Request for assistance
  - 2.5.2 Grant of Easement in Department of Education and Child Development Portion of Target Hill Road Reserve
  - 2.6.1 Capital Works Report – July 2018
  - 2.8.1 Recycling Opportunities for the Disposal of Coffee Pods and Food Containers
  - 2.8.2 Appointment of NAWMA Board Member
- 5.3 Resources and Governance Committee – 20 August 2018**  
**Cr S Bedford (Chair)** **Page 49**
- 3.0.1 Future Reports for the Resources and Governance Committee
  - 3.0.2 Review of Provision of Elected Member IT Equipment
  - 3.6.1 Local Government Association Annual General Meeting: 26/10/2018 – Notices of Motion and Council Representatives
  - 3.6.2 Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)
  - 3.6.3 Local Government Finance Authority Annual General Meeting: 26 October 2018 – Council Representatives, Board Nominations and Notices of Motion
  - 3.6.4 Nominations Sought for LGA President
- 5.4 Audit Committee**  
**Cr G Reynolds (Chair)**  
*No Audit Committee of Council meeting was held in August 2018*
- 5.5 Council Assessment Panel**  
Council notes the minutes of the Council Assessment Panel meeting held on 24 July 2018.
- 5.6 Budget and Finance Committee – 20 August 2018**  
**Cr R Zahra (Chair)** **Page 53**
- 6.0.1 Future Reports for the Budget and Finance Committee
  - 6.0.2 Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 August 2018
    - 6.1.1 2017-2018 Carried Forward Funds
    - 6.1.2 Treasury Report for Year Ended 30 June 2018
    - 6.1.3 Lease versus Purchase of IT Equipment/Mobile Devices

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<b>ITEM 5:</b>	<b>COMMITTEE REPORTS ... (cont'd)</b>	
	<b>5.7 Sport, Recreation and Grants Committee – 13 August 2018</b>	
	<b>Cr J Woodman (Chair)</b>	<b>Page 57</b>
	7.0.1 Future Reports for the Sport, Recreation and Grants Committee	
	7.2.1 Youth Sponsorship Applications – July 2018	
	7.2.2 Community Grants Program Applications for August 2018	
	7.2.3 16/2018: Salisbury Bowling Club Inc. – Community Grants Program Application	
	7.2.4 17/2018: Para Hills Bowling Club Inc. – Community Grants Program Application	
	7.2.5 19/2018: South Sudanese Equatorial Communities Association in South Australia – Community Grants Program Application	
	<b>5.8 CEO Review Committee – 14 August 2018</b>	
	<b>Mayor G Aldridge (Chair)</b>	<b>Page 61</b>
	8.1.1 Future Reports for the CEO Review Committee	
	8.1.2 CEO Performance Evaluation – Proposed Personal Evaluation System for 2018/2019	
<b>ITEM 6:</b>	<b>GENERAL BUSINESS REPORTS</b>	
	6.1 Code of Conduct – Cr C Buchanan – 02/2018	<b>Page 63</b>
<b>ITEM 7:</b>	<b>MOTIONS ON NOTICE</b>	<b>Page 66</b>
	7.1 Motion on Notice – Council Customer Service Charter	
	<b>Cr C Buchanan</b>	
	7.2 Motion on Notice – Public Safety and Security Requirements for Private Developments	
	<b>Cr C Buchanan</b>	
	7.3 Motion on Notice – Public Transport Connection from Mawson Lakes	
	<b>Cr D Bryant</b>	
	7.4 Motion on Notice – Single Use Straws	
	<b>Cr D Pilkington</b>	
	7.5 Motion on Notice – Steam Weeding	
	<b>Cr C Buchanan</b>	
	7.6 Motion on Notice – Mawson Lakes Pedestrian Bridge	
	<b>Cr S White</b>	
	7.7 Motion on Notice – Traffic Safety: McGill Crescent, Para Hills	
	<b>Cr D Bryant</b>	
	7.8 Motion on Notice – Traffic Safety: Nelson Road, Para Hills	
	<b>Cr D Bryant</b>	
	7.9 Motion on Notice – Pedestrian Crossing at Ingle Farm Recreation Centre	
	<b>Cr S Bedford</b>	
	7.10 Recognition of Benefactors of Salisbury Oval	
	<b>Cr D Balaza</b>	

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**ITEM 8: MAYOR'S DIARY**

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**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

**ITEM 11: QUESTIONS ON NOTICE**

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- 11.1 Question on Notice – Amount of Notice for Lodgement of Objections  
**Cr G Caruso**
- 11.2 Question on Notice - Verge Mowing on Rubbish Collection Days  
**Cr C Buchanan**
- 11.3 Question on Notice - Customer Service  
**Cr B Brug**

**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

**Page 78**

- 13.1 Confidential Works and Services Committee – 20 August 2018**  
**Cr G Reynolds (Chair)**
  - 2.9.1 Former Council Road Reserve – Ryans Road, Greenfields
  - 2.9.2 Acquisition of 25-29 Kiekebusch Road, Gulfview Heights
- 13.2 Confidential Budget and Finance Committee – 20 August 2018**  
**Cr R Zahra (Chair)**
  - 6.9.1 Minutes of the Confidential Innovation and Business Development Sub Committee meeting held on Monday 13 August 2018
- 13.3 Code of Conduct Complaint: 01/2018**
- 13.3 Code of Conduct Complaint: 02/2018**

**CLOSE**



John Harry  
**CHIEF EXECUTIVE OFFICER**

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**ITEM 2:****DEPUTATIONS****2.1****Deputation - Mawson Lakes Pedestrian Bridge**

A representative from the Mawson Lakes School Governing Council will be in attendance as a Deputation in relation to the Mawson Lakes Pedestrian Bridge.

**2.2****Deputation - Traffic Safety - Nelson Road, Para Hills**

Tania and Steve Norton will be in attendance as a deputation in relation to traffic safety issues on Nelson Road, Para Hills.

**2.3****Deputation - Globe Derby DPA**

Damien Ellis, Director, Intro Design Pty Ltd, will be in attendance as a deputation in relation to the Globe Derby DPA.

**2.4****Deputation - Mawson Lakes Fishing Competition**

James Rendon of Indulge Dawn Til Dusk at Mawson Lakes will be in attendance as a deputation in relation to a fishing competition.

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<b>ITEM</b>	<b>3.1</b>
<b>HEADING</b>	Petition Opposing the Rezoning of Globe Derby Park
<b>Petition Details</b>	
Petition Register Number	113
Date Received	13 August 2018
First Signatory's Name	Des Nolan
Number of Signatories	168
Nature of Petition	The petitioners oppose the proposal of the SA Harness Racing Club put to its members to sell Globe Derby land to a developer to build residential housing.
<b>Action</b>	
General Manager Responsible	Mr Terry Sutcliffe, General Manager City Development
Response	The proposal for a developer-funded Development Plan Amendment was considered by Council's Policy and Planning Committee at its meeting on 20 August 2018. It is recommended that once Council has considered the Committee recommendation, and made a decision on the matter, the petitioners be advised of Council's decision.
Report to Council Expected	Refer to Policy and Planning Committee Agenda Item 1.3.3; 20 August 2018.

**RECOMMENDATION**

1. The attached notice of petitions in relation to Opposing the Rezoning of Globe Derby Park be received.
2. That it be noted that the proposal for rezoning of a portion of the Globe Derby trotting facility land is the subject of a separate report to August Council, and the petitioners be advised of Council's decision on this matter.

**CO-ORDINATION**

Officer:

Date:

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**ITEM****3.2****HEADING**

Petition Seeking Review of Footpath Trading Policy for Coffee Amigo in John Street, Salisbury

**Petition Details**

Petition Register Number	114
Date Received	21 August 2018
First Signatory's Name	Julio Cordero, Proprietor of Coffee Amigo
Number of Signatories	396
Nature of Petition	Asking Council to review the current Footpath Trading Policy issued to Coffee Amigo in John Street, Salisbury.

**Action**

General Manager Responsible	General Manager City Development, Mr Terry Sutcliffe
Response	<p>The Footpath Trading Policy is currently under review and the draft policy was endorsed by Council for public consultation in June 2018 (Resources and Governance Committee 18/06/2018 Item 3.3.2). The Policy objectives and scope does not prevent trading in an area, however ensures that the principles of safety, access and equity are applied.</p> <p>The review of the Coffee Amigo trading area was as a result of:</p> <ul style="list-style-type: none"><li>• The annual Footpath Trading permit review identifying that trading was being carried out in an area on the western side of the premises frontage without adequate safety devices being in place, namely energy absorbing bollards. The area was not part of the original permit area. The tables in question were required and subsequently requiring these to be relocated to the opposite (eastern) side of the trading area, which resulted in encroachment in front of the adjacent premises frontage in an area which was defined in an earlier (2012) Footpath Trading permit for two tables/12 seats for use after 5pm. (In 2012 the adjoining premises was used as a newsagent).</li><li>• An objection from the adjoining supermarket business was received regarding this encroachment, citing obstruction for their customers accessing their premises, a reduction in visibility of their business, and their desire to utilise the area for their own footpath trading. A Footpath Trading permit application was lodged by the supermarket proprietors for the area in front of their premises.</li></ul>



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Having regard for the above, in reviewing the available trading area for Coffee Amigo that complied with Council's policy requirements in relation to width of trafficable footpath, and protection by bollards, resulted in the available trading area being more limited than previously approved and utilised.

Council staff are working with the two traders and the Salisbury Business Association in an attempt to broker a compromise that meets the requirements of both parties, and which complies with Council's policy requirements, which will inevitably require some compromise on behalf of both traders to achieve a satisfactory outcome.

Pending an outcome from these negotiations and the supermarket proprietor defining the extent of area required for footpath trading, a meeting with the traders identified an interim compromise solution where trading by Coffee Amigo could remain in an area which was directly in front of a portion of the adjoining Bahar Supermarket frontage.

Work is continuing by staff to identify options that may be suitable to the parties, such as installation of additional suitable bollards and/or barriers, and /or creation of a "parklet" area for trading.

Staff will continue to meet with the traders and the Salisbury Business Association to identify a solution. The draft revised Footpath Trading Policy is expected to be presented to Council after the care taker period, and the learnings from the issues raised in the petition will be considered in the review of the Policy when presented to Council for consideration.

Report to Council Expected      Early 2019

## **RECOMMENDATION**

1. The attached notice of petitions in relation to seeking review of Footpath Trading Policy for Coffee Amigo in John Street, Salisbury be received.
2. Council note that staff will report back to Council addressing the petition and a revised Footpath Trading Policy after the Caretaker period has concluded.

## **CO-ORDINATION**

Officer:

Date:





**MINUTES OF COUNCIL MEETING HELD IN THE COUNCIL CHAMBER,  
12 JAMES STREET, SALISBURY ON**

**23 JULY 2018**

**MEMBERS PRESENT**

Cr L Caruso (Deputy Mayor)  
Cr D Balaza  
Cr S Bedford  
Cr B Brug  
Cr D Bryant  
Cr C Buchanan  
Cr G Caruso  
Cr R Cook  
Cr E Gill  
Cr D Pilkington  
Cr D Proleta  
Cr S Reardon  
Cr G Reynolds  
Cr S White  
Cr J Woodman  
Cr R Zahra

**STAFF**

Chief Executive Officer, Mr J Harry  
General Manager Business Excellence, Mr C Mansueto  
General Manager City Development, Mr T Sutcliffe  
General Manager City Infrastructure, Mr M van der Pennen  
Acting General Manager Community Development, Ms V Haracic  
Manager Governance, Mr M Petrovski  
Manager Communications and Customer Relations, Mr M Bennington  
Governance Support Officer, Ms K Boyd

The meeting commenced at 6:33 pm.

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## **OPENING PRAYER AND WELCOME**

The Deputy Mayor welcomed the members, staff and the public to the meeting.

The Chief Executive Officer read the Opening Prayer.

The Deputy Mayor read the Kurna Acknowledgement.

## **APOLOGIES**

An apology was received from Mayor G Aldridge.

## **LEAVE OF ABSENCE**

Nil

## **ITEM 1: PUBLIC QUESTION TIME**

The Deputy Mayor advised there were no questions received for Public Question Time.

## **ITEM 2: DEPUTATIONS**

No Deputations were received.

## **ITEM 3: PETITIONS**

No Petitions were received.

## **ITEM 4: CONFIRMATION OF MINUTES**

Moved Cr R Zahra

Seconded Cr J Woodman

The Minutes of the Council Meeting held on 25 June 2018, be taken and read as confirmed.

**CARRIED  
0001/2018**

Moved Cr R Zahra

Seconded Cr S Reardon

The Minutes of the Confidential Council Meeting held on 25 June 2018, be taken and read as confirmed.

**CARRIED  
0002/2018**

## **ITEM 5: COMMITTEE REPORTS**

### **5.1 Policy and Planning Committee - Recommendations for Council Ratification**

Moved Cr S Reardon  
Seconded Cr S White

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 16 July 2018, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 23 July 2018), and listed below, with the exception of Items **1.3.1** and **1.5.1** which will be considered separately:
  1. Item 1.0.1 – Future Reports for the Policy and Planning Committee
  2. Item 1.1.1 – Community Wellbeing Strategy
  3. Item 1.1.2 – Salisbury Sport and Recreation Network Review

**CARRIED  
0003/2018**

#### **1.3.1 Statutes Amendment (Decriminalisation of Sex Work) Bill 2018**

Moved Cr D Pilkington  
Seconded Cr B Brug

That:

1. Council write to all Members of the South Australian Parliament in relation to the Statutes Amendment (Decriminalisation of Sex Work) Bill 2018, expressing its opposition to some sections of the Bill and identifying the likely unintended consequences for local government.
2. Council express particular concerns regarding the planning and policing implications of the Bill for local government, asserting that it is inherently the responsibility of the State Government to regulate, enforce and police prostitution in South Australia.
3. Members of Parliament be requested to give consideration to concerns raised by the City of Salisbury in submissions responding to previous Bills introduced and debated in Parliament on the same matter, as outlined below:
  - a. The Parliament should have regard to the NSW Planning Guidelines December 2004 Sex Services Premises;
  - b. The need for inclusion of provisions in the Bill that restrict advertising of services so it cannot be viewed by children (locations such as, but not limited to bus stop shelters, places of worship, schools and playgrounds), and sex workers soliciting in restricted areas only;
  - c. The Bill should require a Ministerial DPA to be

prepared to identify appropriate policies, zones, and distances from sensitive locations, recognising that this is a State wide issue, and to ensure a consistent approach across South Australia, if the Bill is passed through the Parliament;

- d. The Parliament note the NSW Brothels Act 2007, which sets the evidentiary requirements that Councils are required to use to control unauthorised activities, and ensure similar provisions are incorporated into the Bill;
  - e. A Code of Practice be required to be developed by SA Health and SafeWork SA, in consultation with the industry, to ensure the health and safety of workers in the industry;
  - f. Consequential amendments to the Local Government Act 1999 should be enacted to empower Councils to restrict and prevent the activity of sex workers on roads and prevent sex work on local government land.
4. A report be provided to Council advising of necessary changes to the planning rules to make brothels a non-complying development in residential areas.
  5. That the Council be provided with regular updates on the progress of the Bill through the Parliament, with advice on the likely impacts of amendments on local communities.

**CARRIED**  
**UNANIMOUSLY**  
**0004/2018**

### **1.5.1 The Paddocks Masterplan**

*Cr D Bryant declared a perceived conflict on the basis of being a member of the Para Hills Community Club and also a business partner of the Club. Cr Bryant managed the conflict by remaining in the meeting and voting in the best interest of the community.*

*Cr C Buchanan declared a perceived conflict of interest on the basis of being the President of a sporting club which includes cricket. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the residents.*

Moved Cr C Buchanan  
Seconded Cr S Reardon

1. That the report be noted.
2. That the final Paddocks masterplan, also incorporating an indicative staging plan, forming Attachment 1 to Policy and Planning Committee Agenda 16 July 2018 Item No. 1.5.1, be endorsed, noting that the staging plans in Attachment 1 are indicative and will be subject to future budget decisions by Council.

With leave of the meeting and consent of the mover, Cr R Zahra  
VARIED the MOTION as follows

1. That the report be noted.
2. That the final Paddocks masterplan, also incorporating an indicative staging plan, forming Attachment 1 to Policy and Planning Committee Agenda 16 July 2018 Item No. 1.5.1, be endorsed, noting that the staging plans in Attachment 1 are indicative and will be subject to future budget decisions by Council.
3. That a scoping study of works be brought back to Council with an implementation plan.

With leave of the meeting and consent of the mover, Cr R Zahra  
VARIED the MOTION as follows

1. That the report be noted.
2. That the final Paddocks masterplan, also incorporating an indicative staging plan, forming Attachment 1 to Policy and Planning Committee Agenda 16 July 2018 Item No. 1.5.1, be endorsed, noting that the staging plans in Attachment 1 are indicative and will be subject to future budget decisions by Council.
3. That a scoping study of works be brought back to Council with an implementation plan for year three onward.

**CARRIED**  
**0005/2018**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr C Buchanan voted IN FAVOUR of the MOTION.*

*Cr D Bryant voted IN FAVOUR of the MOTION.*

## 5.2 Works and Services - Committee Recommendations for Council Ratification

Moved Cr R Zahra

Seconded Cr S Reardon

- 1 That Council adopt the recommendations of the Works and Services Committee meeting on 16 July 2018, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 23 July 2018), and listed below, with the exception of Items **2.3.1** and **2.5.1** which will be considered separately:
  1. Item 2.0.1 – Future Reports for the Works and Services Committee
  2. Item W & S – OB1 – Slow Points – Daniel Avenue, Globe Derby Park
2. That, in relation to Item 2.6.1 in the Agenda for the Works and Services Committee meeting on 16 July 2018, Council note the further information report provided in the agenda as Further Information Item 2.6.1FI and adopt the recommendation therein as follows:
  1. The combined balance of \$91k from PR22380 Budget Bid System and PR23470 Business Planning Software be retained for further corporate system enhancements in relation to project and contract management.
  2. The Ingle Farm Recreation Centre be included within the 2018/19 Building Renewal Program, encompassing the replacement of a failing air-conditioning unit to Court 1.
  3. The construction of a new footpath at Stanley Avenue, Salisbury, as part of PR14498 Council Funded New Footpath Program, be deferred and reconsidered in future years.
  4. The renewal of Patterson Court Reserve, Paralowie within PR17040 Irrigation Renewal Program be retained and a second quarter capital non-discretionary budget bid of \$60k be submitted to enable the urgent re-wire of the Dry Creek Linear Park, Mawson Lakes, irrigation system to proceed.
  5. The Street Tree Program, Dog Parks for Small Dogs and Road Reseal / Reconstruction Program in section 4 of this report (Works and Services, 16/07/2018, Item 2.6.1FI) be noted.

**CARRIED**  
**0006/2018**



### 2.3.1 Outcome of the 'YourTutor' Trial

*Cr C Buchanan declared a perceived conflict of interest on the basis of being the Chair of the Burton Community Centre. Cr Buchanan managed the conflict by remaining in the meeting and voting in the best interest of the residents.*

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. Information be received and noted.

**CARRIED**  
**0007/2018**

#### **Further Motion:**

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. That a further report be brought back on the potential of continuing the Your Tutor program or similar programs through our community centres and libraries, and staff also advise of any alternative programs being offered.

**CARRIED**  
**0008/2018**

*The majority of members present voted IN FAVOUR of the MOTION.  
Cr C Buchanan voted IN FAVOUR of the MOTION.*

**2.5.1 Minutes of the Strategic Property Development Sub Committee meeting held on Monday 9 July 2018**

Moved Cr S White  
Seconded Cr R Zahra

That the information contained in the Strategic Property Development Sub Committee minutes of the meeting held on 9 July 2018 be received the following recommendations contained therein be adopted by Council:

**2.5.1-SPDSC1 Future Reports for the Strategic Property Development Sub Committee**

1. The information be received.

**2.5.1-SPDSC2 Tranche 2 - Boardwalk at Greentree Project Update**

1. That the report be received and the update on the project delivery status for Boardwalk at Greentree, Walpole Road Stage 3, be noted.

**2.5.1-SPDSC3 Strategic Property Projects Tranche 2 and Salisbury Oval Update**

1. That the report be received, and the status of the Hoyle Green, Lake Windemere and Salisbury Oval projects and revised timelines be noted and endorsed.

**CARRIED  
0009/2018**

*Confidential Items*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

**2.9.1 Salisbury Bowling Club - Acquisition of Land**

**2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 9 July 2018**

### **5.3 Resources and Governance Committee - Recommendations for Council Ratification**

Moved Cr J Woodman

Seconded Cr E Gill

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 16 July 2018, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 23 July 2018), and listed below, with the exception of Items **3.6.3** and **3.6.5** which will be considered separately:
  1. Item 3.0.1 – Future Reports for the Resources and Governance Committee
  2. Item 3.5.1 – Charges for use of Council Owned Land for Business Purposes
  3. Item 3.6.1 - Land Disposal Policy Section 49 Local Government Act
  4. Item 3.6.2 - Review of the Respecting Community Diversity - Access and Equity Policy
  5. Item 3.6.4 - Annual Report on Internal Reviews of Council decisions in the year ending 30 June 2018 under Section 270 of the Local Government Act 1999

**CARRIED  
0010/2018**

### **3.6.3 Media Policy Review**

*Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.*

Moved Cr C Buchanan

Seconded Cr D Balaza

#### **Recommendation**

1. That consideration of the Media Policy be deferred to the next Council following the local government elections.
2. A workshop on media training and development of the policy be held within four months of the new Council being elected.

**CARRIED  
0011/2018**

### **3.6.5 Summary of Elected Member Training and Development Expenditure and Outstanding Summary Reports**

Moved Cr E Gill

Seconded Cr G Reynolds

1. The information be received.

**CARRIED  
0012/2018**

*Cr G Caruso left the meeting at 7:47 pm.*

## 5.4

### Audit Committee - Recommendations for Council Ratification

Moved Cr R Zahra

Seconded Cr G Reynolds

1. That Council adopt the recommendations of the Audit Committee meeting on 10 July 2018, contained in the report to Council (Item No. 5.4 on the agenda for the Council meeting held on 23 July 2018), and listed below:
  1. Item 4.0.1 – Future Reports of the Audit Committee of Council
  2. Item 4.0.2 – Actions List
  3. Item 4.2.1 – Bentley's Interim Report on Audit Findings
  4. Item 4.2.2 – Annual Report 2017/2018 - Internal Controls Framework and Audit Committee sections
  5. Item 4.2.3 – Audit Committee Self-Assessment Questionnaire and Process
  6. Item 4.2.4 – Internal Audit Plan
  7. Item 4.2.5 - Update on the Risk Management and Internal Controls Activities for the 2017/18 financial year and outstanding Internal Audit actions. Schedule of Risk Management and Internal Controls Activities for the 2018/2019 financial year

**CARRIED  
0013/2018**

#### *Confidential Items*

*Refer to CONFIDENTIAL ITEMS section of Council Minutes*

#### **4.4.1 Business Systems and Solutions Audit - Cyber security**

## **5.5 Council Assessment Panel**

Council noted the minutes of the Council Assessment Panel meeting held on 22 May 2018.

*Cr G Caruso returned to the meeting at 7:49 pm.*

## **5.6 Budget and Finance Committee - Recommendations for Council Ratification**

Moved Cr R Zahra  
Seconded Cr S White

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 16 July 2018, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 23 July 2018), and listed below:
  1. Item 6.0.1 – Future Reports for the Budget and Finance Committee
  2. Item 6.0.2 - Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 9 July 2018
  3. Item 6.1.1 – Council Finance Report – June 2018
  4. Item 6.1.2 – Certification of the 2018 Annual Financial Statements
  5. Item 6.6.1 – Financial Hardship Policy and Procedure for Rating and Sundry Debtor Customers

**CARRIED  
0014/2018**

### ***Confidential Items***

***Refer to CONFIDENTIAL ITEMS section of Council Minutes***

#### **6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999**

## **5.7 Sport Recreation and Grants Committee - Recommendations for Council Ratification**

Moved Cr J Woodman

Seconded Cr B Brug

1. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 9 July 2018, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 23 July 2018), and listed below:
  1. Item 7.0.1 – Future Reports for the Sport, Recreation and Grants Committee
  2. Item 7.0.2 – Minor Capital Works Grant Program - Applications Financial Process Recommendation
  3. Item 7.2.1 – Youth Sponsorship Applications - June 2018
  4. Item 7.2.2 – Community Grants Program Applications for July 2018
  5. Item 7.2.3 – 10/2018: The Mawson Lakes Football Club Inc. - Community Grants Program Application
  6. Item 7.2.4 – 12/2018: Association of Himalayan Buddhist of South Australia Inc. - Community Grants Program Application
  7. Item 7.2.5 - 14/2018: Supreme Football Group - Community Grants Program Application

**CARRIED  
0015/2018**

## **5.8 CEO Review Committee - Recommendations for Council Ratification**

Moved Cr J Woodman  
Seconded Cr D Proleta

1. That Council adopt the recommendations of the CEO Review Committee meeting on 17 July 2018, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 23 July 2018), and listed below, with the exception of Item **8.1.2** which will be considered separately:
  1. Item 8.1.1 – Future Reports for the CEO Review Committee
  2. Item 8.1.3 – Annual Review of CEO Total Remuneration 2017/2018

**CARRIED  
0016/2018**

### **8.1.2 CEO Personal Evaluation System 2017/2018**

*Cr D Bryant left the meeting at 07:54 pm.  
Cr D Bryant returned to the meeting at 07:55 pm.*

Moved Cr C Buchanan  
Seconded Cr D Proleta

1. It be acknowledged that the CEO has, to the satisfaction of CEO Review Committee:
  - delivered the requirements of his position;
  - successfully achieved 2017/18 Key Performance Indicators;
  - for the seventh year achieved consistently positive results (in broad terms, performing in the “very good or above” category), in relation to the Performance Appraisal Survey; and as a result
  - achieved Rating 4 as a result of the assessment of CEO Performance according to the Personal Evaluation System.
2. The CEO Position Description as set out in Attachment 2 to this Report, remains unchanged.
3. A Report is provided on possible new Key Result Areas incorporating key observations and feedback from the CEO Performance Appraisal Report 2018.

**CARRIED  
0017/2018**

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**ITEM 6: GENERAL BUSINESS REPORTS**

**6.1 Rate Capping Update**

*Cr R Cook left the meeting at 7:58 pm.*

*Cr G Caruso declared a perceived conflict of interest on the basis of being a member of the Australian Services Union. Cr G Caruso managed the conflict by remaining in the meeting and voting in the best interest of the residents.*

*Cr R Cook returned to the meeting at 8:01 pm.*

*Cr C Buchanan sought leave of the meeting to speak for a further five minutes and leave was granted.*

*Cr R Cook left the meeting at 8:31 pm and did not return.*

*Cr S White left the meeting at 8:34 pm.*

*Cr D Proleta left the meeting at 8:36 pm.*

*Cr S White returned to the meeting at 8:37 pm.*

*Cr D Proleta returned to the meeting at 8:38 pm.*

Moved Cr G Caruso

Seconded Cr C Buchanan

1. Council note and receive the report
2. That the LGA be advised that Council opposes the Local Government (Rate Oversight) Amendment Bill 2018.
3. That the LGA is also advised that in addition to the issues raised by the LGA our concerns with the proposed legislation, in particular
  - a. That the legislation does not appear to factor appropriately the impact of growth beyond the increase in allotments
  - b. The timeframe for implementation of the legislation should it pass through parliament, and
  - c. The detrimental financial impact on Council's financial sustainability even though Council has proactively managed its expenditure to minimise current rate increases on its community
  - d. Limited information on the proposed ESCOSA guidelines.

**CARRIED  
0018/2018**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the Deputy Mayor provided a break to all present. The meeting was suspended at 8:54 pm.

The meeting reconvened at 9:05 pm.



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**6.2 2018 Aussie Era Salisbury Car Show**

*Cr D Balaza declared a material conflict of interest on the basis of being a member of the Salisbury Business Association governing body. Cr D Balaza left the meeting at 9.14 pm.*

Moved Cr D Pilkington

Seconded Cr C Buchanan

1. Information be received.
2. Council provide support for the event to have up to 200 cars at Pitman Park with full responsibility and costs are being fully borne by the Salisbury Business Association in line with their proposal (Attachment 4, Item 6.2 Council meeting 23 July 2018) with the following amendments/inclusions:
  - The implementation of the strategies for site mitigation are at the cost of the SBA following staff advice to minimise this risk
  - The site layout is developed and provided by the SBA including traffic and pedestrian management as part of the application, including a contingency strategy should the site become inaccessible.
  - Hours of the event are confirmed.
  - Location of the six sponsor marquees and entertainment structures/facilities be identified ensuring no ground penetration for securing, unless agreed by Council staff.
  - An audit of Pitman Park be done before and after to ensure compliance with the risks to irrigation.
  - That the Aussie Era Car Show be granted \$5,000 to be funded through a non-discretionary 2018/19 second quarter budget bid and staff be authorised to make the payment following this resolution.

**CARRIED**  
**UNANIMOUSLY**  
**0019/2018**

*Cr D Balaza returned to the meeting at 9:30 pm.*

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**ITEM 7:      MOTIONS ON NOTICE**

**7.1      Motion on Notice - Basketball Court - Cascade Estate, Mawson Lakes**

*Cr B Brug left the meeting at 09:36 pm.*

*Cr B Brug returned to the meeting at 09:38 pm.*

Moved Cr B Brug

Seconded Cr C Buchanan

1. That a report be brought forward, which investigates the appropriateness and feasibility of establishing a 'half court or full court' basketball court in the Cascade Estate at Mawson Lakes, and other suitable locations within the City of Salisbury.

**CARRIED  
0020/2018**

**7.2      Motion on Notice - Parking in the Salisbury City Centre**

*Cr D Balaza declared a perceived conflict of interest on the basis of being a member of the Salisbury Business Association. Cr Balaza managed the conflict by remaining in the meeting and voting in the best interest of the community.*

Moved Cr C Buchanan

Seconded Cr D Proleta

That:

1. During the conduct of the licence plate recognition trial currently being undertaken in the Salisbury City Centre, Council resolve that the trial is for the purposes of collecting parking data only, and that expiation notices are not issued through the use of the new technology, for cars that overstay the time restrictions.
2. At the conclusion of the licence plate recognition trial, the report that will be provided to Council on the outcomes of the trial also incorporate advice on the implications of the provision of four (4) and/or five (5) hour parking areas in the city centre.
3. The Administration work with the Salisbury Business Association, Local Traders, the management of Parabanks, and the Department of Planning Transport and Infrastructure to identify opportunity for developing a multi-deck parking solution for the Salisbury City Centre.

**CARRIED  
0021/2018**

*The majority of members present voted IN FAVOUR of the MOTION.*

*Cr D Balaza voted IN FAVOUR of the MOTION.*

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**ITEM 8: MAYOR'S DIARY**

**8.1 Mayor's Diary**

Moved Cr G Reynolds  
Seconded Cr J Woodman

1. That this information be noted.

**CARRIED  
0022/2018**

**BREAK**

In accordance with the Code of Practice for Meeting Procedures, the Deputy Mayor provided a break to all present. The meeting was suspended at 10:31 pm.

*Cr S White left the meeting at 10:31 pm and did not return.*

*Cr S Bedford left the meeting at 10:31 pm and did not return.*

*Cr B Brug left the meeting at 10:31 pm and did not return.*

The meeting reconvened at 10:41 pm.

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**Cr E Gill:**

2/6/18	ALGWA Getting Elected Charles Sturt Council
5/6/18	Radio show with Mayor
19/6/18	Radio Show with Mayor
22/6/18	Refugee Stories
3/7/18	Radio
7/7/18	Rotary Changeover
14/7/18	Morning Tea with Mobara Delegation
17/7/18	Radio with Mayor
18/7/18	Meeting with LGA Sama Reid
21/7/18	Farewell for ALGWA Board member

*Cr S Reardon entered the meeting at 10.44 pm.*

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**ITEM 10: QUESTIONS WITHOUT NOTICE**

**QWON1 Amount of Notice for Lodgement of Objections**

Cr G Caruso asked a question on behalf of a resident in relation to why only two weeks' notice was given for a resident to object to a neighbour having five dogs at their property.

The question was taken on notice.

**QWON2 Overgrown Shrub – Para Hills**

Cr D Bryant asked a question in relation to staff investigating an overgrown shrub which is blocking the footpath near number 9 Pankala Roads, Para Hills.

Staff advised that they will follow up on the matter.

**QWON3 Waiver of Fee**

Cr D Bryant asked a question in relation to whether staff would investigate the possibility of waiving the \$60 fee for a pensioner needing to have their property inspected to keep two dogs.

Staff advised that they will look in to the matter.

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## **ITEM 11: QUESTIONS ON NOTICE**

### **11.1 Question on Notice - Collaborative Policy for Community Houses**

At the 25/06/2018 Council Meeting, Cr Donna Proleta asked the following question:

Is anything being done toward the collaborative policy for the community houses which should have been done by the end of the financial year, and how long since it has been looked at, and have any meetings been organised with the community centres, and when will this policy be brought up to date?

The questions were taken on notice.

Acting General Manager, Community Development, Vesna Haracic has provided the following response:

Community Centre Chairperson's and Coordinators were advised via email in May 2018 of the upcoming expiry of the current collaboration agreements. This email asked for informal feedback regarding the agreements as points for discussion and to form an agenda for a future meeting. A subsequent email sent on the 13/7/2018 proposes a meeting date of the 29/8/2018, and further to this outlined the process for renewal. The conditions of the prior agreement prevail during this time of renewal. Once the initial meeting is held, and then subsequent discussion and agreement is reached by all parties the decision to renew the agreement would go to Council for endorsement. Once the agreement is endorsed confirmation letters will be sent to all Chairpersons, with Council staff attending management committee meetings to provide overview on the finalised agreement.

### **11.2 Question on Notice - Wetlands Affected by Edinburgh Air Base**

At the 25/06/2018 Council Meeting, Cr Damien Pilkington asked a question in relation to whether anything had been looked at to divert the water before it gets into the contaminated area for capture and storage to the east of the airport?

The question was taken on notice.

General Manager Business Excellence, Charles Mansueto has provided the following response:

Staff are currently working with the Department of Defence to consider contamination issues, drainage, flood management and constraints to future development.

For diversion of stormwater around the base, a number of options and issues are being considered under the current Stormwater Management Planning (SMP) process for Greater Edinburgh Parks.

These options are being worked through with the Department of Defence and a full report will be provided to Council once further detail is known.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**OB1 Time Capsule**

Moved Cr E Gill  
Seconded Cr D Balaza

That during the official opening of the Salisbury Community Hub, a time capsule filled with appropriate information on the said year, be buried.

**CARRIED  
0023/2018**

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**ITEM 13: CONFIDENTIAL ITEMS**

**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

Moved Cr J Woodman  
Seconded Cr G Caruso

1. *Pursuant to Section 90(2) and (3)(e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information with respect to Council's security.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

Cr J Woodman sought leave of the meeting to withdraw the Motion and leave was granted.

**The MOTION was WITHDRAWN.**

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**13.1 Works and Services Committee - Confidential Recommendations for Council Ratification**

**2.9.1 Salisbury Bowling Club - Acquisition of Land**

Moved Cr R Zahra

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect confidential information relating to costings of this acquisition*

*On that basis the public's interest is best served by not disclosing the **Salisbury Bowling Club - Acquisition of Land** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 Council order that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from the meeting for this Item.*

**CARRIED  
0024/2018**

The meeting moved into confidence at 11:03 pm.

The meeting moved out of confidence at 11:05 pm.



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**2.9.2 Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 9 July 2018**

Moved Cr R Zahra

Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *non-disclosure of this item and discussion at this time would protect Council's commercial position as public disclosure may provide third parties with a commercial advantage.*

*On that basis the public's interest is best served by not disclosing the **Minutes of the Confidential Strategic Property Development Sub Committee meeting held on Monday 9 July 2018** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 Council order that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from the meeting for this Item.*

**CARRIED  
0025/2018**

The meeting moved into confidence at 11.05 pm.

The meeting moved out of confidence at 11.06 pm.

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## 13.2 Audit Committee - Confidential Recommendation for Council Ratification

### 4.4.1 Business Systems and Solutions Audit - Cyber Security

Moved Cr J Woodman

Seconded Cr R Zahra

1. *Pursuant to Section 90(2) and (3)(e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information with respect to Council's security.*

*On that basis the public's interest is best served by not disclosing the **Audit Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 Council order that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from the meeting for this Item.*

**CARRIED  
0026/2018**

The meeting moved into confidence at 11.06 pm.

The meeting moved out of confidence at 11.18 pm.

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**13.3 Budget and Finance Committee - Confidential Recommendation for Council Ratification**

**6.9.1 Update on Action on Rates Assessments Outstanding Under Section 184 of the Local Government Act 1999**

Moved Cr R Zahra  
Seconded Cr J Woodman

1. *Pursuant to Section 90(2) and (3)(a) and (e) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.*

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999, Council order that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from the meeting for this Item.*

**CARRIED  
0027/2018**

The meeting moved into confidence at 11:18 pm.

The meeting moved out of confidence at 11:19 pm.

CHAIRMAN .....

DATE.....

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<b>ITEM</b>	5.1
	<b>COUNCIL</b>
<b>DATE</b>	27 August 2018
<b>HEADING</b>	<b>Policy and Planning Committee - Recommendations for Council Ratification</b>
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance
<b>APPROVING OFFICER</b>	Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Policy and Planning Committee met on 20 August 2018 to consider 8 items on its Agenda. The Policy and Planning Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

7 recommendations and 2 Other Business Item recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. Please note the 8<sup>th</sup> recommendation originally presented to the Committee concerning Item 1.1.2 was lost and consequently has not been included in this report.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

Council should note that specifically in relation to Item 1.2.1 – Parliamentary Enquiry Into Investment Attraction, while the Committee endorsed the proposed submission, various additions or suggestions to strengthen the report were made. These have been considered and incorporated into a revised proposed submission which forms part of a further information report.

In addition, in relation to Item No. 1.3.3 - Globe Derby Developer Funded DPA, subsequent to the Committee meeting a request has been received from the consultants acting on behalf of the proponents that this matter be ‘withdrawn’ from the Council agenda and that the DPA request be held in abeyance so that “*the project team can consider the matters raised by the residents and recalibrate the concept*”.

Accordingly, a further information report has also been provided separately for Council consideration which summarises the options available to Council in response to the request.

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## RECOMMENDATION

1. That Council adopt the recommendations of the Policy and Planning Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 August 2018), and listed below:
  1. Item 1.0.1 – Future Reports for the Policy and Planning Committee
  2. Item 1.1.1 – Minutes of the Youth Council Sub Committee meeting held on Tuesday 14 August 2018
  3. Item 1.2.1 - Parliamentary Inquiry into Investment Attraction
  4. Item 1.3.1 – Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment
  5. Item 1.3.2 - Implementation of Planning, Development & Infrastructure Act (2016)
  6. 1.3.3 - Globe Derby Developer Funded DPA
  7. Item 1.3.4 – Salisbury Community Hub - Project and Construction Progress Report
  8. Item P&P-OB1 – Community Hub for South Ward
  9. Item P&P-OB2 – Carp Fishing Competition at Mawson Lakes

OR

2. That Council adopt the recommendations of the Policy and Planning Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.1 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:  
(to be determined at meeting as necessary)

## ATTACHMENTS

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

COMMITTEE AGENDA ITEM NO. and TITLE	EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL
<p><u>Item No. 1.0.1</u> Future Reports for the Policy and Planning Committee</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Policy and Planning Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 1.1.1</u> Minutes of the Youth Council Sub Committee meeting held on Tuesday 14 August 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> The minutes and recommendations of the Youth Council Sub Committee meeting held on Tuesday 14 August 2018 are presented for Policy and Planning Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p>1. The information contained in the Youth Council Sub Committee Minutes of the meeting held on 14 August 2018 be received and noted and that the following recommendations contained therein be adopted by Council:</p> <p><b>YC1 Future Reports for the Youth Council Sub Committee</b></p> <p>1. The information be received.</p> <p>2. A workshop be held with staff and Youth Council to discuss the Salisbury North Skate Park and Judd Street Laneway reports.</p> <p><b>YC2 Youth Council Membership - Resignation</b></p> <p>1. That the resignation of Joel Winder from the position of Youth Member on Salisbury Youth Council be received and accepted.</p> <p><b>YC3 Youth Council Membership - Appointment</b></p> <p>1. Megan Anderson be appointed as a Youth member to the Salisbury Youth Council until December 2019.</p> <p><b>YC4 Youth Council Project Team Updates</b></p> <p>1. That the information be received and noted.</p>

<p><u>Item No. 1.2.1</u> Parliamentary Inquiry into Investment Attraction</p>	<p><b>EXECUTIVE SUMMARY:</b> On 20 June 2018 the South Australian Parliament’s Economic and Finance Committee resolved to inquire into investment attraction and various government programs including the Northern Economic Plan. This report identifies the elements of the Northern Economic Plan where further investment or commitment to proceed with maximise economic outcomes, recommended principles for investment attraction programs and highlights the synergies between Salisbury’s economic objectives and assets with those of the State.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That Attachment 2 to the Policy and Planning Committee Agenda report 20 August 2018 Item no 1.2.1 be endorsed as Council’s submission to the Parliament of South Australia Economic and Finance Committee Inquiry into South Australian Investment Attraction.</li> </ol>
<p><u>Item No. 1.3.1</u> Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment</p>	<p><b>EXECUTIVE SUMMARY:</b> The Rural (Aircraft Noise) Direk and Residential Interface DPA public consultation was completed in accordance with the required legislative processes. Council held a Public Hearing, and all submissions have been included in the Summary of Consultation and Proposed Amendments (SCPA) Report. The main issues continue to be the position of the zone boundary between the proposed Urban Employment Zone and the Residential Zone, and ensuring continuing use rights.</p> <p>The proposed <i>Guideline on Managing the Risk in Public Safety Zones at the Ends of Runways</i> has been assessed regarding its potential policy restrictions on the DPA with a finding that there is not a significant difference in land use policy between the two, and that there is a general alignment between the proposed DPA policies and the Guideline. Proposed amendments to the DPA are considered to warrant the endorsement of Council.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Council endorse the City of Salisbury Rural (Aircraft Noise) Direk Industry and Residential Interface Development Plan Amendment, subject to the following amendments: <ol style="list-style-type: none"> <li>a. Amend Residential Zone boundary to include the whole of 16 Beadell Street.</li> <li>b. Include into the Residential Zone allotments 24 and 25 in F18218 (1 and 3 Wyatt Road) that are currently in the Rural Living Zone.</li> <li>c. Minor adjustment to zone boundary to follow the cadastre of portion of 117 Bolivar Road but not increase residential development potential.</li> <li>d. Minor adjustment to zone boundary to follow the</li> </ol> </li> </ol>



	<p>cadastre of portion of 105 Bolivar Road but not increase residential development potential.</p> <p>e. In the proposed Neighbourhood Centre Zone, Non Complying Development list, add to Horticulture an exception which identifies ‘Areas 4 and 5 in Concept Plan Sal/11 Waterloo Corner Road Neighbourhood Centre.’</p> <p>f. Wording changed on Map Concept Plan Sal/35 so that it reads ‘no road link for industrial/commercial vehicles’ at Beadell Street and Currawong Street.</p> <p>g. Minor editing requirements as identified by DPTI.</p> <p>2. The CEO sign the Schedule 4B Certificate certifying that the Rural (Aircraft Noise) Direk Industry and Residential Interface DPA is suitable for approval and submit the amended DPA that is Attachment 6 to Policy and Planning Committee item 1.3.1 and supporting documents to the Minister for Planning requesting the Minister’s approval pursuant to Section 25(14) and (15) of the Development Act 1993.</p> <p>3. The General Manager City Development be authorised to make minor administrative amendments and changes as necessary to the Rural (Aircraft Noise) Direk Industry and Residential Interface DPA that do not alter the approved policy intent of the DPA, to ensure it is suitable for approval by the Minister.</p>
<p><u>Item No. 1.3.2</u> Implementation of Planning, Development &amp; Infrastructure Act (2016)</p>	<p><b>EXECUTIVE SUMMARY:</b></p> <p>The State Government’s process to implement its planning reforms is continuing. Recently feedback has been sought on “<i>South Australia’s Planning and Design Code – how will it work? Technical Discussion Paper</i>” and “<i>Draft State Planning Policies for South Australia.</i>”</p> <p>This report focuses on the Draft State Planning Policies given they are the highest level of policy in the new planning system. The matters included in the draft policies support the objectives of Council’s City Plan and generally reflect the content of the 30 Year Plan for Greater Adelaide. As such it is proposed that Council provide a submission to the consultation process generally supporting the State Planning Policies but raising concerns regarding the absence of detail (which is expected to be forthcoming in the coming months), the absence of a specific theme relating to urban infill matters, the inclusion of a policy statement in the Strategic Transport Infrastructure section relating to land use planning around airports and the desirability of a target relating to the economy.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <p>That Council</p>

	<ol style="list-style-type: none"> <li>1. That the report be noted.</li> <li>2. That Attachment 2 to the Policy and Planning Committee Agenda report 20 August 2018 Item no 1.2.1 be endorsed as Council's submission to the Parliament of South Australia Economic and Finance Committee Inquiry into South Australian Investment Attraction.</li> </ol>
<p><u>Item No. 1.3.3</u> Globe Derby Developer Funded DPA</p>	<p><b>EXECUTIVE SUMMARY:</b> Further information has been received from Intro Design on behalf of GIC Globe Derby in relation to its proposal to rezone land at Globe Derby Park that substantially addresses the matters requested by Council. Correspondence has also been received from Harness Racing SA that it recognises the economics of disposal of land currently zoned as commercial along Port Wakefield Road but do not support rezoning of land currently zoned as Community. The report highlights several matters such as the divergent views within the harness racing industry on the best way to secure Globe Derby Park's future, transitional arrangements between the current planning regime and the planning reform process as well the relationship between this proposal and broader rezoning of the Dry Creek Saltfields. From a land use perspective the information provided in the statement of justification (and the addendum) does not raise sufficient issues to preclude the progression of the statement of justification to a more formal Statement of Intent.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. That Council declines to proceed with a developer-funded Development Plan Amendment for the land comprising the Globe Derby Park harness racing facility, having consideration of: <ol style="list-style-type: none"> <li>a) The current Development Plan policy settings for the locality seeking to support the continuation of harness racing and associated activities on the land; and</li> <li>b) The desirability of considering future land use policy and zoning for the Port Wakefield Road/Northern Connector corridor, of which the subject land is a part, holistically.</li> </ol> </li> <li>2. Noting the intent to support the continuation of the harness racing industry in the Globe Derby area, the State Government be requested to consider the issue of the future zoning of the Globe Derby area as part of a broader review of planning policy applying to the Port Wakefield Road/Northern Connector corridor, and that the current planning policy provisions for the area also be reflected in the transition to the Planning and Design Code as part of the proposed Sub-Zones layer of the code that reflects local variations to zones.</li> </ol>
<p><u>Item No. 1.3.4</u> Salisbury Community Hub - Project and Construction</p>	<p><b>EXECUTIVE SUMMARY:</b> The Salisbury Community Hub is a significant strategic project that will redefine how we provide services and interact with</p>

<p>Progress Report</p>	<p>our community while also contributing towards the delivery of Council’s endorsed Salisbury City Centre renewal agenda.</p> <p>The final Community Hub hold point at approximately 50% design completion was achieved in December 2017 with the decision to proceed to tender and construction of the Salisbury Community Hub. Hansen Yuncken were confirmed as the Principal Contractor following the competitive tender process in May 2018. This report provides the first quarterly construction progress report through the Salisbury Community Hub construction period as per Recommendation 2 (Item 1.3.3, Policy and Planning, 21/05/2018) and a general project update for information.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. That the report be received, and the current status of the Salisbury Community Hub project be noted.</p>
<p><u>Item No. P&amp;P –OB1</u> Community Hub for South Ward</p>	<p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. That a report be brought back to Council in April 2019 on establishing a community hub for South Ward which would incorporate the current Sunset Room at the Recreation Centre and the Ingle Farm Library. Extensions to the library facility to possibly include a meeting room(s) with flexible space, an office, reception/lounge, small kitchen and a computer room.</p>
<p><u>Item No. P&amp;P –OB2</u> Carp Fishing Competition at Mawson Lakes</p>	<p><b>COMMITTEE RECOMMENDATION:</b></p> <p>1. That staff promote the Sponsorship Grants with angling clubs and seek feedback on the potential for a fishing event at Mawson Lakes in 2019, as outlined in Option 1 of this report, with a report to be provided to Council in December 2018.</p>

**CO-ORDINATION**

Officer: MG  
Date: 22/08/2018



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<b>ITEM</b>	<b>5.2</b>
	<b>COUNCIL</b>
<b>DATE</b>	27 August 2018
<b>HEADING</b>	<b>Works and Services - Committee Recommendations for Council Ratification</b>
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Works and Services Committee met on 20 August 2018 to consider 9 items on its Agenda. The Works and Services Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

Seven (7) recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. The 8th and 9th items, presented to the Committee in confidence, form part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the Works and Services Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 August 2018), and listed below:

1. Item 2.0.1 – Future Reports for the Works and Services Committee
2. Item 2.2.1 – Connection and Safety in Mawson Lakes
3. Item 2.5.1 – Burton Park Community Recreation Facility - Sub Lease request for assistance
4. Item 2.5.2 – Grant of Easement to Department for Education and Child Development - Portion of Target Hill Road Reserve.
5. Item 2.6.1 - Capital Works Report - July 2018
6. Item 2.8.1 - Recycling Opportunities for the Disposal of Coffee Pods and Food Containers
7. Item 2.8.2 - Appointment of NAWMA Board Member

OR

2. That Council adopt the recommendations of the Works and Services Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.2 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><u>Item No. 2.0.1</u> Future Reports for the Works and Services Committee</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Works and Services Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information be received.</p>
<p><u>Item No. 2.2.1</u> Connection and Safety in Mawson Lakes</p>	<p><b>EXECUTIVE SUMMARY:</b> Staff were requested to provide further advice on the improvements that could be considered to support increased pedestrian use within Mawson Lakes, with particular reference to the crossing of Elder Smith Road west of the Rail Corridor. Staff has reviewed current provision of pedestrian/ shared use accesses to determine if there is adequate provision and how pedestrian access may be better facilitated.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information within this report be received and noted. 2. That staff continue to liaise with DPTI regarding the Elder Smith Road upgrade and how it may facilitate pedestrian access between The Cascades and Shoalhaven villages.</p>

<p><u>Item No. 2.5.1</u> Burton Park Community Recreation Facility - Sub Lease request for assistance</p>	<p><b>EXECUTIVE SUMMARY:</b> A request has been received from Salisbury United Football Club (Sub Lessee) in relation to multiple requests for assistance and this report outlines discussions that have been undertaken and actioned.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. This report be received and noted.</li> <li>2. Council endorse the Community Based Not for Profit Organisation discounted water price for Salisbury United Football Club for all Salisbury Water used, and paid for by SUFC, for irrigation of playing fields at the Burton Park Recreation Facility.</li> </ol>
<p><u>Item No. 2.5.2</u> Grant of Easement to Department for Education and Child Development - Portion of Target Hill Road Reserve</p>	<p><b>EXECUTIVE SUMMARY:</b> This report seeks Council's endorsement to grant a Right of Way easement over a portion of Council land known as Target Hill Road Reserve, Salisbury Heights to Department of Education and Child Development.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Council grant to Department of Education and Child Development an easement for a right of way as delineated on Attachment 1 to this report (Item no 2.5.2 Works and Services Committee 20 August 2018) over a portion of Target Hill Road Reserve identified as Allotment 167 in Deposited Plan 9980 as described in Certificate of Title Volume 6083 Folio 267 for \$5,000 plus GST. Department of Education and Child Development are to be responsible for all costs</li> <li>2. The Manager Property and Buildings be authorised to liaise with Department of Education and Child Development in regards to the requested easement and arrange consent of the Letter of Agreement and Grant of Easement documentation.</li> </ol>
<p><u>Item No. 2.6.1</u> Capital Works Report - July 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> The following monthly status report and requests for amendments is presented to effectively manage the City Infrastructure Capital Works Program.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b></p> <ol style="list-style-type: none"> <li>1. Construction of new footpaths and/or associated kerb ramps as set out in this report (Item No. 2.6.2 Works and Services Committee, 20 August 2018) be endorsed as program inclusions within the Council Funded Footpath Program and Kerb Ramp Construction / Upgrade Programs.</li> <li>2. Include Wilson Road, Waterloo Corner, within the 2018/19 Road Reseal / Reconstruction Program as sufficient program funding is available to upgrade the road surface.</li> </ol>

<p><u>Item No. 2.8.1</u> Recycling Opportunities for the Disposal of Coffee Pods and Food Containers</p>	<p><b>COMMITTEE RECOMMENDATION:</b> Staff were asked to identify and report on the recycling opportunities for the disposal of coffee pods, and estimated costing of establishing a program that diverts the pods from going into land fill. In addition, staff were asked to investigate the viability of a pilot project to identify opportunities for a business incentive scheme supporting compostable and reusable containers.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b> 1. The information within this report be received.</p>
<p><u>Item No. 2.8.2</u> Appointment of NAWMA Board Member</p>	<p><b>COMMITTEE RECOMMENDATION:</b> This report seeks an appointment from Council of a Board Member on the Northern Adelaide Waste Management Authority Board, following the resignation of Mr Mark van der Pennen, who previously held a Board Member position.</p> <p><b>COMMITTEE RECOMMENDATIONS:</b> 1. Mr Charles Mansueto, General Manager Business Excellence, be appointed as a Board Member on the Northern Adelaide Waste Management Authority Board for the remainder of the current term of Council. 2. The General Manager City Infrastructure be appointed as the Deputy Board Member on the Northern Adelaide Waste Management Authority Board for the remainder of the term of Council.</p>

**CO-ORDINATION**

Officer:

MG

Date:



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**ITEM** 5.3  
**COUNCIL**

**DATE** 27 August 2018

**HEADING** Resources and Governance Committee - Recommendations for Council Ratification

**AUTHOR** Joy Rowett, Governance Coordinator, CEO and Governance  
**APPROVING OFFICER** Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Resources and Governance Committee met on 20 August 2018 to consider 6 items on its Agenda. The Resources and Governance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the Resources and Governance Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 August 2018), and listed below:

1. Item 3.0.1 – Future Reports for the Resources and Governance Committee
2. Item 3.0.2 – Review of Provision of Elected Member IT Equipment
3. Item 3.6.1 - Local Government Association Annual General Meeting: 26/10/2018 - Notices of Motion and Council Representatives
4. Item 3.6.2 - Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)
5. Item 3.6.3 – Local Government Finance Authority Annual General Meeting: 26 October 2018 - Council Representatives, Board Nominations and Notices of Motion
6. Item 3.6.4 - Nominations Sought for LGA President

OR

That Council adopt the recommendations of the Resources and Governance Committee

meeting on 20 August 2018, contained in the report to Council (Item No. 5.3 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

## ATTACHMENTS

There are no attachments to this report.

### 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><u>Item No. 3.0.1</u> Future Reports for the Resources and Governance Committee</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Resources and Governance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for it.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. The information be received.</p>
<p><u>Item No. 3.0.2</u> Review of Provision of Elected Member IT Equipment</p>	<p><b>EXECUTIVE SUMMARY:</b> To propose amendments to the Elected Members Allowance, Facilities and Support Policy, specifically in relation to the provision of Elected Member IT equipment for the newly elected Council in November 2018. The report also proposes that the Council transition to full electronic provision of Council and meeting papers, to realise long term budget savings by eliminating costs associated with printing and the need for courier delivery of hard copies of papers.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That:</p> <ol style="list-style-type: none"> <li>1. That Schedule 3 of the <i>Elected Members Allowance, Facilities and Support Policy</i>, shown in attachment 1 of the report to item 3.0.2 on the agenda of the Resource and Governance Committee meeting on 20 August 2018 remain unchanged, with the exception of broadband connection not to be provided by Council in future; and</li> <li>2. The long term intention to deliver all agendas and minutes for Council and Committee meetings digitally from the commencement of the new Council term of office be endorsed, but Elected Members continue to have a choice.</li> </ol>

<p><u>Item No. 3.6.1</u> Local Government Association Annual General Meeting: 26/10/2018 - Notices of Motion and Council Representatives</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents information with respect to the Annual General Meeting (AGM) of the Local Government Association (LGA) to be held on Friday 26 October 2018 and seeks information concerning any Notices of Motion that Council wishes to submit, in addition to confirming voting delegates for the meeting.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1 The information be received.</p>
<p><u>Item No. 3.6.2</u> Nominations Sought for the Greater Adelaide Regional Organisation of Councils (GAROC)</p>	<p><b>EXECUTIVE SUMMARY:</b> The Local Government Association has called for nominations to fill the eight (8) positions on the Greater Adelaide Regional Organisation of Councils (GAROC) to commence office from the conclusion of the 2018 LGA Annual General Meeting and to remain in office until the conclusion of the 2020 Annual General Meeting.</p> <p><b>COMMITTEE RECOMMENDATION:</b> 1. That the Mayor of the City of Salisbury be nominated for a position on the Greater Adelaide Regional Organisation of Councils (GAROC).</p>
<p><u>Item No. 3.6.3</u> Local Government Finance Authority Annual General Meeting: 26 October 2018 - Council Representatives, Board Nominations and Notices of Motion</p>	<p><b>EXECUTIVE SUMMARY:</b> This report presents information received in relation to the date and location of the 2018 Annual General Meeting (AGM) of the Local Government Finance Authority (LGFA) of South Australia and seeks to appoint Council representatives, nominate candidates for the LGFA Board of Trustees and submit any Notices of Motion for that meeting.</p> <p><b>COUNCIL RESOLUTION REQUIRED:</b> 1. The information be received. 2. Cr Sean Bedford be appointed as Council Representative (Voting Delegate) to the Local Government Finance Authority Annual General Meetings, with Cr Linda Caruso as their deputy. Cr Damien Pilkington be nominated as a member of the Local Government Finance Authority Board of Trustees. 3. No Notice of Motion be submitted to the Local Government Finance Authority Annual General Meeting being held on 26 October 2018.</p>

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<p><u>Item No. 3.6.4</u> Nominations Sought for LGA President</p>	<p><b>EXECUTIVE SUMMARY:</b> The Local Government Association has called for nominations for the position of LGA President to commence from the conclusion of the 2018 LGA Annual General Meeting and to remain in office until the conclusion of the 2020 Annual General Meeting.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"><li>1. Mayor Ann Ferguson from Mount Barker District Council be nominated for the position of LGA President.</li></ol>
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**CO-ORDINATION**

Officer:

MG

Date:

22/08/2018

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**ITEM****5.6****COUNCIL****DATE**

27 August 2018

**HEADING****Budget and Finance Committee - Recommendations for Council Ratification****AUTHOR**

Joy Rowett, Governance Coordinator, CEO and Governance

**APPROVING OFFICER**

Chief Executive Officer

**EXECUTIVE SUMMARY**

The Budget and Finance Committee met on 20 August 2018 to consider 6 items on its Agenda. The Budget and Finance Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

5 recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt. The 6<sup>th</sup> recommendation, presented to the Budget and Finance Committee in confidence forms part of Council's Confidential Agenda.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

**RECOMMENDATION**

1. That Council adopt the recommendations of the Budget and Finance Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 August 2018), and listed below:

1. Item 6.0.1 – Future Reports for the Budget and Finance Committee
2. Item 6.02 - Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 August 2018
3. Item 6.1.1 – 2017-2018 Carried Forward Funds
4. Item 6.1.2 – Treasury Report for Year Ended 30 June 2018
5. Item 6.1.3 – Lease versus Purchase of IT Equipment/Mobile Devices

OR

2. That Council adopt the recommendations of the Budget and Finance Committee meeting on 20 August 2018, contained in the report to Council (Item No. 5.6 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:

(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<p align="center"><b>COMMITTEE AGENDA ITEM NO. and TITLE</b></p>	<p align="center"><b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b></p>
<p><u>Item No. 6.0.1</u> Future Reports for the Budget and Finance Committee</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Budget and Finance Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information be received</p>
<p><u>Item No. 6.0.2</u> Minutes of the Innovation and Business Development Sub Committee meeting held on Monday 13 August 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> The minutes and recommendations of the Innovation and Business Development Sub Committee meeting held on Monday 13 August 2018 are presented for Budget and Finance Committee's consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information contained in the Innovation and Business Development Sub Committee Minutes of the meeting held on 13 August 2018 be received and noted and that the following recommendation contained therein be adopted by Council:</p> <p><b>IBDSC1 Future Reports for the Innovation and Business Development Sub Committee</b></p> <p>1. The information be received.</p>

<p><u>Item No. 6.1.1</u> 2017-2018 Carried Forward Funds</p>	<p><b>EXECUTIVE SUMMARY:</b> This report and the associated attachments summarise the operating and capital budgets that are required to be carried forward from the 2017/18 Financial Year to the 2018/19 Financial Year.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. The information be received.</li> <li>2. The 2018/19 budget be adjusted with \$12,334,800 funds carried forward to be applied as detailed in Schedule of Funds Carried Forward from 2017/18 to 2018/19 (Item No. 6.1.1, Budget and Finance Committee, 20/8/2018, Attachment 1).</li> <li>3. Within Drainage &amp; Waterways asset category, transfer Major Flooding design and development remaining funds of \$80k to Drainage &amp; Waterways Preplanning to offset additional design spend within this program.</li> <li>4. Within Salisbury Community Hub budget transfer \$93k of remaining funds from operating to capital to cover stamp duty and legal fees associated with the Land Acquisition.</li> </ol>
<p><u>Item No. 6.1.2</u> Treasury Report for Year Ended 30 June 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> This report, in accordance with the Local Government Act 1999 and Council’s Treasury Management Policy, provides Council with a summary of the investment performance and loan facilities for the 2018 Financial Year.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. Information be received.</li> </ol>
<p><u>Item No. 6.1.3</u> Lease versus Purchase of IT Equipment/Mobile Devices</p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides an analysis of leasing versus purchasing of personal computers and mobile devices and seeks Council approval to change to the purchasing of devices with the appropriate budget adjustments reflected in the 2018/19 Second Quarter Budget Review.</p> <p>Given the analysis is equally applicable to other IT equipment it is appropriate to consider broader application of this alternative approach.</p> <p><b>COMMITTEE RECOMMENDATION:</b></p> <ol style="list-style-type: none"> <li>1. That the change to purchasing of personal computers and mobile devices from leasing is noted and endorsed by Council.</li> <li>2. That the appropriate budget adjustments are reflected as a Non-Discretionary budget adjustment in the 2018/19 Budget Second Quarter Budget Review.</li> <li>3. Chief Executive Officer be authorised to make further decisions to change the financing method for IT equipment with any associated budget implications reflected as non-discretionary budget bids at future budget review.</li> </ol>

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**CO-ORDINATION**

Officer: MG  
Date: 22/08/2018



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<b>ITEM</b>	<b>5.7</b>
	<b>COUNCIL</b>
<b>DATE</b>	27 August 2018
<b>HEADING</b>	<b>Sport Recreation and Grants Committee - Recommendations for Council Ratification</b>
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance
<b>APPROVING OFFICER</b>	Chief Executive Officer

### **EXECUTIVE SUMMARY**

The Sport Recreation and Grants Committee met on 13 August 2018 to consider 6 items on its Agenda. The Sport Recreation and Grants Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **CARETAKER PERIOD**

The next meeting of the Sport Recreation and Grants Committee is scheduled for 10 September 2018, before the commencement of the caretaker period on 18 September 2018.

Therefore the decisions of the Committee, consistent with its delegations and terms of reference, to allocate funds for the September 2018 round of Community Grants will be reported to the September meeting of Council for noting.

This process will not contravene the caretaker provisions because the Committee will be making its decisions:

- before commencement of the caretaker period,
- based on established Council policies and grant funding guidelines,
- using grant funds already allocated though the budget setting process for the 2018/19 financial year.

However, it should be noted that the October 2018 round of Community Grants will not proceed as it is in the middle the caretaker period. As such, the October meeting of the Committee will not proceed. Relevant stakeholders are being progressively advised of this and the reasons for it.

**RECOMMENDATION**

1. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 13 August 2018, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 August 2018), and listed below:
  1. Item 7.0.1 – Future Reports for the Sport, Recreation and Grants Committee
  2. Item 7.2.1 – Youth Sponsorship Applications - July 2018
  3. Item 7.2.2 – Community Grants Program Applications for August 2018
  4. Item 7.2.3 – 16/2018: Salisbury Bowling Club Inc. - Community Grants Program Application
  5. Item 7.2.4 - 17/2018: Para Hills Bowling Club Inc. - Community Grants Program Application
  6. Item 7.2.5 - 19/2018: South Sudanese Equatorian Communities Association in South Australia - Community Grants Program Application

OR

2. That Council adopt the recommendations of the Sport Recreation and Grants Committee meeting on 13 August 2018, contained in the report to Council (Item No. 5.7 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:  
(to be determined at meeting as necessary)

**ATTACHMENTS**

There are no attachments to this report.

**1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION**

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RECOMMENDATION TO COUNCIL</b>
<p><u>Item No. 7.0.1</u> Future Reports for the Sport, Recreation and Grants Committee</p>	<p><b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the Sport, Recreation and Grants Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information be received.</p>
<p><u>Item No. 7.2.1</u> Youth Sponsorship Applications – July 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> This report provides a listing of all Youth Sponsorship grants approved for July 2018.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information be received.</p>

<p><u>Item No. 7.2.2</u> Community Grants Program Applications for August 2018</p>	<p><b>EXECUTIVE SUMMARY:</b> This report outlines the Community Grants Program Applications for the August 2018 round. Three applications are submitted for consideration by the Sport, Recreation and Grants Committee in an individual report. One application has been withdrawn by the Applicant.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. The information be received and noted.</p>
<p><u>Item No. 7.2.3</u> 16/2018: Salisbury Bowling Club Inc. - Community Grants Program Application</p>	<p><b>EXECUTIVE SUMMARY:</b> The Salisbury Bowling Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2018 round of Community Grants as follows: a. Grant No. 16/2018: Salisbury Bowling Club Inc. be awarded the amount of \$2,300.00 to assist with the purchase of indoor bowls for ongoing use as outlined in the Community Grant Application and additional information.</p>
<p><u>Item No. 7.2.4</u> 17/2018: Para Hills Bowling Club Inc. - Community Grants Program Application</p>	<p><b>EXECUTIVE SUMMARY:</b> The Para Hills Bowling Club Inc. Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That: 1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2018 round of Community Grants as follows: a. Grant No. 17/2018: Para Hills Bowling Club Inc. be awarded the amount of \$2,500.00 to assist with the purchase of lawn bowls for ongoing use as outlined in the Community Grant Application and additional information.</p>

<p><u>Item No. 7.2.5</u> 19/2018: South Sudanese Equatorial Communities Association in South Australia - Community Grants Program Application</p>	<p><b>EXECUTIVE SUMMARY:</b> The South Sudanese Equatorial Communities Association in South Australia Application is submitted to the Sport, Recreation and Grants Committee for consideration.</p> <p><b>COMMITTEE RECOMMENDATION:</b> That:</p> <ol style="list-style-type: none"> <li>1. It be noted that, in accordance with delegated powers set out in the endorsed Terms of Reference, the Sport, Recreation and Grants Committee assessed and allocated funding for the August 2018 round of Community Grants as follows: <ol style="list-style-type: none"> <li>a. Grant No. 19/2018: South Sudanese Equatorial Communities Association in South Australia be awarded the amount of \$2,500.00 to assist with the purchase of hall hire (exclusive of bond), wristbands, catering and decorations for the Equatoria Cultural Day 2018 as outlined in the Community Grant Application and additional information.</li> </ol> </li> </ol>
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**CO-ORDINATION**

Officer: MG  
Date: 23/08/2018

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<b>ITEM</b>	<b>5.8</b>
	<b>COUNCIL</b>
<b>DATE</b>	27 August 2018
<b>HEADING</b>	<b>CEO Review Committee - Recommendations for Council Ratification</b>
<b>AUTHOR</b>	Joy Rowett, Governance Coordinator, CEO and Governance
<b>APPROVING OFFICER</b>	Chief Executive Officer

### **EXECUTIVE SUMMARY**

The CEO Review Committee met on 14 August 2018 and considered 2 items on its Agenda. The CEO Review Committee agenda and reports were distributed to all Elected Members and made available to the public prior to the Committee meeting.

The recommendations of the Committee are provided in this report as recommendations to Council. The corresponding Executive Summary of each report to the Committee is also provided as a prompt.

The Council may wish to adopt all the Committee recommendations by way of a single resolution, having given due consideration to each matter, OR, Elected Members may identify individual items/s to be withdrawn for separate discussion and resolution by Council.

A draft recommendation has been provided for each approach and is subject to the will of the Council meeting.

### **RECOMMENDATION**

1. That Council adopt the recommendations of the CEO Review Committee meeting on 14 August 2018, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 27 August 2018), and listed below:

1. Item 8.0.1 – Future Reports for the CEO Review Committee
2. Item 8.1.2 – CEO Performance Evaluation - Proposed Personal Evaluation System for 2018/2019

OR

2. That Council adopt the recommendations of the CEO Review Committee meeting on 14 August 2018, contained in the report to Council (Item No. 5.8 on the agenda for the Council meeting held on 27 August 2018), and listed below, with the exception of Items ## and ## which will be considered separately:

*(To be determined at the meeting)*

### **ATTACHMENTS**

There are no attachments to this report.

## 1. COMMITTEE RECOMMENDATIONS FOR COUNCIL RATIFICATION

<b>COMMITTEE AGENDA ITEM NO. and TITLE</b>	<b>EXECUTIVE SUMMARY AND COMMITTEE RESOLUTION RECOMMENDED TO COUNCIL</b>
<u>Item No. 8.0.1</u> Future Reports for the CEO Review Committee	<b>EXECUTIVE SUMMARY:</b> This item details reports to be presented to the CEO Review Committee as a result of a previous Council resolution. If reports have been deferred to a subsequent month, this will be indicated, along with a reason for the deferral. <b>COMMITTEE RECOMMENDATIONS:</b> That: 1. The information be received
<u>Item No. 8.1.2</u> CEO Performance Evaluation - Proposed Personal Evaluation System for 2018/2019	<b>EXECUTIVE SUMMARY:</b> In accordance with the CEO Employment Agreement, this report provides details of the proposed Personal Evaluation System for 2018/2019. <b>COMMITTEE RECOMMENDATIONS:</b> 1. Information be received. 2. The Personal Evaluation System to apply to the CEO for the 2018/2019 review period, comprising CEO Key Organisational Performance Indicators (attached) be endorsed, noting that the construction of the Bridgestone Athletics Facility under the Living City Goal is completed by June 2020. 3. A further report is provided in January 2019 outlining details of the Performance Appraisal Survey to address feedback from Elected Members, Staff and External Industry Peers.

### CO-ORDINATION

Officer:

MG

Date:

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## **ITEM 6: GENERAL BUSINESS REPORTS**

### **6.1 Code of Conduct – Cr C Buchanan – 02/2018**

<b>PREV REFS</b>	Council	C2	26 March 2018
	Council	C2	27 August 2018

**AUTHOR** Mick Petrovski, Manager Governance - CEO/Governance, CEO and Governance

**CITY PLAN LINKS** 4.3 Have robust processes that support consistent service delivery and informed decision making.

**SUMMARY** This report presents the recommendations of Normans Lawyers in relation to Code of Conduct Complaint 02/2018 and seeks a decision from Council as to what action is required in response to the report.

#### **RECOMMENDATION**

That Council:

1. Note that Normans Lawyers, having investigated the alleged breach of the Code of Conduct for Council Members as set out in Code of Conduct Complaint 02/2017, found that Cr Buchanan breached clause 2.2 of the Code.
2. Determine what action it wishes to take regarding Cr Buchanan's breach of the Code of Conduct.

#### **ATTACHMENTS**

There are no attachments to this report.

### **1. BACKGROUND**

- 1.1 In accordance with Council's resolution number 2020/2017, Code of Conduct Complaint 02/2017 was referred to Normans Lawyers for investigation.
- 1.2 Normans conducted the investigation and on 20 July 2018 provided the final report to the Chief Executive.
- 1.3 The conclusions and recommendation are presented in this report for Council consideration.

## 2. REPORT

2.1 Council's endorsed "*Code of Conduct for Council Members – Dealing with Complaints Procedure*", consistent with The Code of Conduct for Council Members, provides the following:

*“4. Investigation Findings and Remedies*

- a. Where the investigation has determined that a breach of Part 2 of the Code has occurred, the breach must be the subject of a report to a public meeting of the Council. The Council may, by resolution, take any of the following actions:*
  - i. take no action*
  - ii. pass a censure motion in respect of the Council member;*
  - iii. Request a public apology, whether written or verbal;*
  - iv. Request the Council member to attend training on the specific topic found to have been breached;*
  - v. resolve to remove or suspend the Council member from a position within the Council (not including the Member's elected position on the Council);*
  - vi. Remove a member from their position as Council representative on an outside body where Council has resolved their appointment;*
  - vii. Request the member to repay monies to the Council; or*
  - viii. Any combination of the above.*
- b. Council will not enter into any process of appeal in relation to findings of a breach of Part 2 of the Code.”*

2.2 The full report from Normans is provided for information as an Attachment to a separate confidential report on this matter. It is provided in a confidential report because it pertains to personal affairs of a person and was provided by Normans in confidence.

2.3 The report provides an overview of the events leading up to the referral for a preliminary assessment to be undertaken in relation to the perceived breach of the Code of Conduct.

2.4 The report also examines issues pertinent to the matter, including the preliminary assessment, information provided to the investigators by Cr Buchanan and comments made by Cr Buchanan on social media.

2.5 The report provides a clearer understanding about how social media posts might be interpreted in a legal sense and in the context of an elected member expressing their personal view on Council related matters.

2.6 Normans conclude that Cr Buchanan was in technical breach of the Code because in some cases he had posted comments on his own social media account without stating that the views he was posting were his own views (and not of the Council).



- 2.7 Furthermore, the Normans stated that “one of the comments made by Cr Buchanan in the posts...goes beyond expressing a view about the use of the community hub. Cr Buchanan states ‘*it is sad how the residents were basically told spin and BS*’”.
- 2.8 Normans concluded that this comment went “beyond merely expressing a view about the use of the hub but implies the Council has somehow acted improperly”. Normans identified this as a breach of Part 2 of the Code, and in particular clause 2.2, which requires elected members to act in a way that generates trust and community confidence in the Council. The report recommends that Cr Buchanan be requested to apologise to the Council for his comments.
- 2.9 The recommendation of the report is consistent with clause 4(a)iii of the City of Salisbury *Code of Conduct for Council Members – Dealing with Complaints Procedure*; request a public apology, either written or verbal.

### **3. CONCLUSION**

- 3.1 Having considered the Conclusions and Recommendation arising from the Normans report as set out in paragraphs 2.6 to 2.9 above, Council must now, by resolution determine what action it wishes to take.
- 3.2 The recommendations currently contained within this report are administrative in nature, in that they ask Council to note the findings and ask Council to specify its preferred course of action in response to Normans report to be included as part of the final resolution.

### **CO-ORDINATION**

Officer: CEO  
Date:

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**ITEM 7: MOTIONS ON NOTICE**

**7.1 Motion on Notice – Council Customer Service Charter**

Cr Chad Buchanan has submitted the following Notice of Motion:

1. That Council review all customer service and related policies with a view of increasing the level of basic services and customer requests.
2. That Council develop a community and resident customer service charter in consultation with the local community.

**Administration Comment:**

Council recently (September 2017) endorsed a Customer Service Charter and Framework that clarifies how the organisation aims to deliver customer service to the community, including how it will respond to requests.

It is understood that the Motion on Notice is seeking to review the existing framework in a more holistic approach to how the organisation responds to the community's needs. Should there be support from Council to undertake such a review, it would be appropriate to have this undertaken by the new Council in early 2019. This will allow consideration of any service level and budget impacts to be considered for the 2019/20 Annual Plan and Budget.

**CO-ORDINATION**

Officer:

Date:

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## **7.2 Motion on Notice – Public Safety and Security Requirements for Private Development**

Cr Chad Buchanan has submitted the following Notice of Motion:

That:

1. Council write to the Minister for Planning and the Attorney General seeking action from the State Government to mandate the installation of CCTV coverage and security lighting to Australian Standards in publicly accessible areas in private developments, in the interest of public safety and the security of workers using such areas.
2. Such action to include consideration of, but not be limited to, introduction of state-wide provisions in the Development Plan providing planning authorities the power to require provision of public lighting and CCTV in the assessment of development applications; and drafting of new regulations under Work Health and Safety legislation relating to provision of a safe work place for employees.

### **Administration Comment:**

The Salisbury Development Plan currently contains a number of Principles of Development Control under the “Crime Prevention” General Section of the Plan. There is no specific reference in these Principles of Development Control to CCTV, but lighting is covered in this and other Sections of the Development Plan.

The Development Plan Principles of Development Control can only be considered and applied in the assessment of a development application under the Development Act, and generally only to those components of a development that are the subject of the application (eg in the event of an addition or extension to an existing development). They cannot be applied retrospectively or outside of a development assessment process.

Consideration of other legislative mechanisms, such as work, health and safety legislation, may allow for security lighting and CCTV requirements to be applied more broadly, rather than only in the context of assessment of a development application under the Development Act.

### **CO-ORDINATION**

Officer:

Date:

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### **7.3 Motion on Notice – Public Transport Connection from Mawson Lakes**

Cr David Bryant has submitted the following Notice of Motion:

1. That Council write to the Minister for Transport, Infrastructure and Local Government asking for an additional bus route, or an extension to the existing route, to connect Mawson Lakes Interchange to the Golden Grove Interchange via Para Hills and Gulfview Heights.

#### **Administration Comment:**

No administration comment required for this motion.

#### **CO-ORDINATION**

Officer:

Date:

### **7.4 Motion on Notice – Single Use Straws**

Cr Damien Pilkington has submitted the following Notice of Motion:

That Council, in recognising it is imperative to reduce single use plastic, seek a report on measures necessary to implement the following proposals to commence from 1 July 2019, to:

1. Ban the use of single use plastic straws, that cannot be appropriately recycled or reused, in Council operations and Council-run events; and
2. Ban the use of single use plastic straws, that cannot be appropriately recycled or reused, in all new licenses for events in Council reserves.

#### **Administration Comment:**

This motion provides sufficient time to inform local businesses and suppliers of a change in policy as well as update relevant agreements and licences.

Enforcement of this policy may be difficult in some circumstances such as family gatherings on Council reserves.

#### **CO-ORDINATION**

Officer:

Date:

### **7.5 Motion on Notice – Steam Weeding**

Cr Chad Buchanan has submitted the following Notice of Motion:

That

1. Council note the trial being conducted by Yarra Council in Victoria using steam to remove weeds instead of chemicals.
2. Staff bring back a report about the use of ‘steam weeding’ as opposed to using chemicals for weed removal. The report to include costs and effectiveness of steam cleaning compared to using chemicals.

#### **Administration Comment:**

Staff are aware of steam weeding technologies, but without researching the issue, are not in a position to comment at this point in time.

#### **CO-ORDINATION**

Officer: MG  
Date: 10/08/2018

### **7.6 Motion on Notice – Mawson Lakes Pedestrian Bridge**

Cr Steve White has submitted the following Notice of Motion:

That:

1. Council seek a status report on Dry Creek studies currently being conducted by not later than October 2018.
2. Council require the studies to be completed with a full report to be provided to Council by June 2019 advising the outcome of the studies and informing whether there is a need for a new structure across Dry Creek, between the East and West campuses of the Mawson Lakes School.
3. The report to Council by June 2019, include a table comparing the cost and benefits of raising the capacity of Dry Creek weirs versus the costs and benefits of constructing different standards of new structure across Dry Creek.
4. The report also provide advice on possible funding that might be available from State and Australian Government sources.

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## **ADMINISTRATION COMMENT:**

It is Council's staff understanding that in 2007/8 as the Mawson Lakes School expanded to include the two campuses on either side of Dry Creek, Delfin (Developers of Mawson Lakes) and the Department of Education decided on the capacity level and size of the original footbridge across Dry Creek to link the Campuses.

The bridge was later vested to Council in 2011/12 as part of the development finalisation and handover. At this point in time Council and DECS co-funded the installation of handrails to further increase the safety management of primary school students who are the predominant (almost exclusive) users of the bridge.

Mawson Lakes School, through discussions this year with the principal, have been undertaking ongoing risk management around the use during rain events for the life of the bridge. With the installation of the automated gates the principal and the two deputies are included in the automated phone messages and risk management processes around the shutting and opening of the gates. They have stated that given there are alternative pathways for the students the current capacity and function of the bridge is acceptable.

There has also been liaison with DECS in relation to the bridge whereby DECS administration have advised that they do not support funding any upgrade.

Council Staff are commencing the Stormwater Management Plan for Dry Creek this financial year, however it takes 3 - 5 years (typically) to complete a comprehensive Master Plan. The hydrological and design studies around the weirs for Pratt Ave. and Pauls Drive will be completed by June next year and will be able to be reported as outlined below, including any reduction in level of smaller events, which may significantly reduce inundation of the bridges.

Similarly, the Pedestrian usage study of the Mawson Lakes bridges and other pedestrian bridges in the Council will also be completed through October/November, (Summer months being more suitable for data collection), which will enable function and capacity analysis to be completed to improve the maturity of the Bridge renewal program for consideration in the 2019/20 financial year.

## **CO-ORDINATION**

Officer:

Date:

**7.7 Motion on Notice – Traffic Safety: McGill Crescent, Para Hills**

Cr David Bryant has submitted the following Notice of Motion:

1. That staff bring back a report to Council identifying what devices can be used to stem speeding motorist traveling up and down McGill Crescent, Para Hills on the bend near Prettejohn Gully.

**Administration Comment:**

Council staff will undertake further traffic investigations including traffic counts to recommend further traffic control devices if required. It is noted that staff had Police place a traffic camera in McGill Crescent with no unusual activities observed late last year and that McGill Crescent has had significant traffic control installed on the eastern end.

**CO-ORDINATION**

Officer:

Date:

**7.8 Motion on Notice – Traffic Safety: Nelson Road, Para Hills**

Cr David Bryant has submitted the following Notice of Motion:

1. That staff bring back a report to Council investigating whether any traffic calming devices can be installed in regard to increased traffic and vehicles coming too fast over a blind hill on Nelson Road, Para Hills between Milne Road and Miller Avenue, Para Hills.

**Administration Comment:**

In the recent Major Traffic Budget Bid an allocation was made to upgrade the Kesters/Nelson Road intersection immediately to the north of the Miller Avenue road. This will address the speeds of vehicles moving in the southerly direction down to Miller Avenue. Miller Avenue has a clear view of vehicles travelling north on Nelson, which does not require improvement.

**CO-ORDINATION**

Officer:

Date:

**7.9 Motion on Notice – Pedestrian Crossing at Ingle Farm Recreation Centre**

Cr Sean Bedford has submitted the following Notice of Motion:

1. That staff provide a report to Council outlining options for installing a pedestrian crossing at the Ingle Farm Recreation Centre that allows centre users to move safely between the centre entrance and the rear sections of the car park.

**Administration Comment:**

Council Traffic Management staff will investigate the pedestrian path through the main Ingle Farm Recreation Centre car park with a view to strengthening the legibility of the pedestrian crossing. Additional line marking and signage will be undertaken using the minor traffic management program later this year.

**CO-ORDINATION**

Officer:

Date:

**7.10 Motion on Notice – Recognition of Benefactors of Salisbury Oval**

Cr David Balaza has submitted the following Notice of Motion:

That:

1. Consultations be conducted with the Salisbury Football Club and the Northern Districts Cricket Club (Jets) regarding options for identifying and recognising the generous benefactors who gifted the land of the Salisbury Oval precinct to the City of Salisbury.
2. A report be brought forward to the February 2019 meeting of Council advising the outcomes of this consultation, including the list of suggestions from both clubs, along with any suggested by the administration, and recommending an appropriate way to recognise those benefactors for this gift to the City of Salisbury.

**Administration Comment:**

The Motion on Notice provides staff with sufficient time to liaise with Clubs and work on timing for appropriate recognition and a suitable recognition event (if recommended) which coincides with any Capital works completions for the site.

**CO-ORDINATION**

Officer:

Date:



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**ITEM 8: MAYOR'S DIARY****Recommendation**

1. That this information be noted.

<b>Date</b>	<b>Time</b>	<b>Function</b>
21/07/2018	11:00 AM	Container of Hope Grand Re-Opening party
23/07/2018	03:30 PM	Meeting with Ahimbsa Association re upcoming Event
23/07/2018	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
23/07/2018	06:30 PM	CONFIRMED: Council Meeting
24/07/2018	06:00 PM	CONFIRMED: Council Assessment Panel
25/07/2018	07:00 AM	Northern Business Breakfast
26/07/2018	10:30 AM	Funeral of Resident - Mr Lino Piro
26/07/2018	03:00 PM	Meeting with Frank Wyatt - Enterprising Partnerships
26/07/2018	03:45 PM	Salisbury Water Information
26/07/2018	04:00 PM	Office Time - Speeches and Signing
26/07/2018	05:00 PM	Dinner with resident
27/07/2018	05:00 PM	SPEECH - SA Super League VIP Launch
28/07/2018	06:00 PM	2018 Southern Cross Series Finals
28/07/2018	12 Noon	Meeting with resident
29/07/2018	05:00 PM	Fred's Van
31/07/2018	10:00 AM	Coffee with Father Chris
31/07/2018	11:00 AM	Meeting with Stephan Knoll - Independent Institute of Food Processing
31/07/2018	11:30 AM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
31/07/2018	04:00 PM	Visit to Salisbury North Football Club
31/07/2018	06:00 PM	Woman's group Dinner
31/07/2018	12 Noon	Media Issues - Regular Catch-up
1/08/2018	10:30 AM	Regular Catchup to Discuss Current/Upcoming Planning/Building Issues
1/08/2018	02:25 PM	Meeting to talk about extensions age care.
1/08/2018	06:30 PM	Function – Job Creation Forum - Enfield
1/08/2018	12 Noon	SPEECH - Official Opening of 'Nature Play Area'
2/08/2018	09:30 AM	Meeting with United Way
2/08/2018	10:30 AM	Catch up Mayor/Pippa
3/08/2018	07:00 PM	New migrants
4/08/2018	01:00 PM	Fund raiser for Providence
4/08/2018	08:00 PM	Resident singing performance 1

5/08/2018	08:00 PM	Resident performance
6/08/2018	03:30 PM	Margaret Russell
6/08/2018	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
6/08/2018	05:00 PM	Catch up Mayor/CEO
6/08/2018	06:30 PM	Informal Strategy
7/08/2018	10:00 AM	PBA FM Radio - Spotlight on Salisbury
7/08/2018	11:30 AM	Meet with PA
7/08/2018	12:30 PM	Speeches with PA
7/08/2018	12 Noon	Media Issues - Regular Catch-up
8/08/2018	09:00 AM	Catch up with Sumbo
8/08/2018	11:00 AM	Mayor/CEO/EA
8/08/2018	12:30 PM	Events Update
8/08/2018	06:00 PM	SPEECH - Mobara Educational Exchange Student Delegation
9/08/2018	01:30 PM	Brief Mayor - Para Hills Hub Opening
9/08/2018	02:00 PM	Salisbury Secret Garden - Advisory Board Meeting
9/08/2018	03:30 PM	Filming at Para Hills Hub - Channel 9
9/08/2018	06:30 PM	SALA Exhibition - Opening
10/08/2018	10:00 AM	Special meeting of LGA Board re Local Government (Rate Oversight) Amendment Bill 2018
10/08/2018	02:15 PM	Funeral - Resident (Phillip John Edwards)
10/08/2018	04:00 PM	Film Salisbury Bowls
11/08/2018	11:00 AM	SPEECH - Para Hills Community Hub Open Day Event
13/08/2018	11:00 AM	MLGG Executive Committee Meeting
13/08/2018	11:00 AM	11am MLGG Executive Committee Meeting
13/08/2018	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
13/08/2018	05:00 PM	Meeting with staff
13/08/2018	06:30 PM	Innovation and Business Development Sub Committee
13/08/2018	06:30 PM	Sport, Recreation & Grants Committee
14/08/2018	07:00 AM	Mawson Lakes Lions Business Breakfast
14/08/2018	06:30 PM	CEO Review Committee
15/08/2018	09:00 AM	Salisbury Business Association - August Board Meeting
15/08/2018	10:30 AM	Media Issues - Regular Catch-up
15/08/2018	06:30 PM	Elected Members Workshop - Caretaker Provisions for Council Elections
16/08/2018	02:00 PM	Pre Meeting Mayor/Charles at the King Office

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16/08/2018	03:00 PM	Minister Stephan Knoll coming to hear from our Councils in King and to give an update on the Marshall Liberal Government's promises and commitments in King
17/08/2018	10:00 AM	Coffee with Judith Croucher
17/08/2018	11:00 AM	Meeting with acting CEO
17/08/2018	02:00 PM	High tea
18/08/2018	09:30 AM	Long Tan Day / Vietnam Veterans Day
18/08/2018	04:30 PM	Music and Dance event" KALASAMBHAV"
18/08/2018	06:30 PM	Samahan Filipino-Australian - 8th YEAR Foundation Ball
19/08/2018	10:00 AM	Round 5 - BMX National Series
20/08/2018	04:00 PM	OFFICE TIME - Schedule upcoming week/ Signing/Speeches and Resident Enquiries
20/08/2018	06:30 PM	Standing Committee Meetings
21/08/2018	10:30 AM	PBA FM Radio - Spotlight on Salisbury
21/08/2018	05:00 PM	Meeting with City of Salisbury and Salisbury Business Association
21/08/2018	12 Noon	Media Issues - Regular Catch-up
22/08/2018	03:30 PM	Citizenship Ceremony 22/08/2018 - Early Session
22/08/2018	06:30 PM	Citizenship Ceremony 22/08/2018 - Evening Session

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**Events attended by Elected Members on behalf of the Mayor**

<b>Date</b>	<b>Member</b>	<b>Function</b>
29/07/2018	Cr D Proleta	Speech - 2nd Anniversary Celebration of AHIMBSA
18/08/2018	Cr L Caruso	Dinner for Pontian Brotherhood

**ITEM 9: ELECTED MEMBER REPRESENTATION ACTIVITIES**

**ITEM 10: QUESTIONS WITHOUT NOTICE**

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## **ITEM 11: QUESTIONS ON NOTICE**

### **QON1 Question on Notice - Amount of Notice for Lodgement of Objections**

At the 23/07/2018 Council Meeting, the following question was taken on notice:

Cr G Caruso asked a question on behalf of a resident in relation to why only two weeks' notice was given for a resident to object to a neighbour having five dogs at their property.

General Manager City Development, Mr Terry Sutcliffe has provided the following response:

The administrative process for assessing an application to keep more than the prescribed number of dogs on a property includes neighbourhood consultation, as well as a site inspection by staff and a review by staff of any previous history associated with the property and/or dog owners and their pets. This enables staff to give consideration to any justifiable concerns that are raised by neighbours and also identify if there is any correlation of concerns between different neighbours. The request for a written response within 14 days from neighbours consulted is consistent with the practice across a number of Councils and is also the same as the period allowed for representations on Development Applications under the Development Act.

The period for submissions is considered to be adequate under the majority of situations, balancing the interests of neighbours, and those of applicants seeking, from a customer service perspective, a timely response to an application.

### **QON2 Question on Notice - Verge Mowing on Rubbish Collection Days**

Cr Chad Buchanan has submitted the following questions:

1. Why do Council contractors mow the verge in Paralowie and Burton on the same day the rubbish bins are collected?
2. Do Council liaise with Council verge mowing contractors about not mowing council verge on the same day as rubbish bins are collected?
3. If not, why not? If Council do, what are the relevant provisions in the contract?

Acting General Manager City Infrastructure, Mr Mark Purdie has provided the following response:

1. The verge mowing contract requires contractors to coordinate activities to minimise conflict with the City's domestic and green waste collection services. The contract is largely outcome based to service standards, however it specifies that where bins are on the verge they are to be removed, the area cut to standard, and the bin relocated upon completion.
2. Regular auditing of contractor performance is undertaken and has not identified any quality concerns relating to bins.
3. Recent increase in service levels (increase to 7 residential cuts and 6 week cycles) has altered the programming and order of the cutting cycles. A review of the program will be undertaken for the 2019 cycle to determine if resequencing the order of cutting can be undertaken to further minimise clashes with bin days.

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### **QON3 Question on Notice – Customer Service**

Cr Beau Brug has submitted the following questions:

1. Does Council have a customer service framework and charter that informs ratepayers and customers of the level of service it provides?
2. What are the target response times for staff to respond to an enquiry on a range of services? e.g. a general enquiry with a customer reference number raised, a works emergency issue, road repair (low risk and high risk), footpath repair (low risk and high risk), blocked stormwater, traffic planning / signage, dog complaints, parking issues etc.
3. How does the Administration measure and report on the level of service it provides ratepayers and customers in accordance with the customer service framework?
4. In circumstances where Council doesn't achieve its operational service standards how does the Administration address the failing?

General Manager Business Excellence, Mr Charles Mansueto has provided the following responses:

1. Yes, Council approved the Customer Service Framework and Charter on 25 September 2017 (resolution number 2052/2017).
2. The Customer Service Framework is aimed at improving customer service through set service principles, service code and service standards for organisation wide standards, statutory service standards and operational service standards. Our service standards have been developed so that the organisation can commit to specific timeframes and communicate what customers can expect. Standards for the most frequently accessed services have been included within the framework.
3. Each month a number of reports are run from our corporate reporting system to show statistical information, request numbers by type, and processing times where service levels agreements have been set. This data will be distributed to general Managers and divisional managers to inform them of performance against the service level standards, and where necessary instigate process improvements to ensure that service standards are met. As outlined in the Policy and Planning Report from September 2017, the Customer Service Framework service standards will be monitored and reported annually through the Annual Report. In addition, we are in the process of implementing the Asset Management Improvement Project which will enable automated notification to customers once a service request has been completed.
4. If an issue is identified with not meeting the required standards the relevant manager will review the situation and take any required action to resolve. Further, as part of the broader continuous improvement framework, staff review processes to identify opportunities for improvements across the organisation.

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**ITEM 12: OTHER BUSINESS / MOTIONS WITHOUT NOTICE**

**ITEM 13: CONFIDENTIAL ITEMS**

**13.1 Works and Services Committee - Confidential  
Recommendations for Council Ratification**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(b)(i) and (b)(ii) and (d)(i) and (d)(ii) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and*
  - *information the disclosure of which would, on balance, be contrary to the public interest; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and*
  - *commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this item and discussion would protect Council's commercial position and confidential information containing sensitive commercial information provided by a third party and allow this matter to be considered in detail prior to a Council position in relation to this matter being determined.*

*On that basis the public's interest is best served by not disclosing the **Works and Services Committee - Confidential Recommendations for Council Ratification** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*

**ITEM 13: CONFIDENTIAL ITEMS ... (cont'd)**

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**13.2 Budget and Finance Committee – Confidential  
Recommendation for Council Ratification**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:
  - it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and
  - matters affecting the security of the council, members or employees of the council, or council property; or the safety of any person.
2. In weighing up the factors related to disclosure,
  - disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations
  - Non-disclosure of the matter and discussion of this item in confidence would protect information related to the personal affairs of any person (living or dead) and proposed action by Council where the rates for a property have been outstanding for a period of not less than three years.

*On that basis the public's interest is best served by not disclosing the **Budget and Finance Committee - Confidential Recommendation for Council Ratification** item and discussion at this point in time.*
3. Pursuant to Section 90(2) of the *Local Government Act 1999* it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.

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**ITEM 13: CONFIDENTIAL ITEMS ... (cont'd)**

**13.3 Code of Conduct Complaint - 01/2018**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*
  - *it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*
  - *legal advice.*
2. *In weighing up the factors related to disclosure,*
  - *disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*
  - *Non disclosure of this matter to the public at this time will enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 01/2018** item and discussion at this point in time.*
3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*



**ITEM 13: CONFIDENTIAL ITEMS ... (cont'd)**

**13.4 Code of Conduct Complaint - 02/2018**

Pursuant to section 83(5) of the *Local Government Act 1999* the Chief Executive Officer has indicated that, if Council so determines, this matter may be considered in confidence under Part 3 of the *Local Government Act 1999* on that grounds that:

1. *Pursuant to Section 90(2) and (3)(a) and (h) of the Local Government Act 1999, the principle that the meeting should be conducted in a place open to the public has been outweighed in relation to this matter because:*

*- it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead); and*

*- legal advice.*

2. *In weighing up the factors related to disclosure,*

*- disclosure of this matter to the public would demonstrate accountability and transparency of the Council's operations*

*- Non disclosure of this matter to the public at this time will enable Council to make a decision in relation to the course of action to be taken in response to the complaint, without prejudicing the consideration of the complaint.*

*On that basis the public's interest is best served by not disclosing the **Code of Conduct Complaint - 02/2018** item and discussion at this point in time.*

3. *Pursuant to Section 90(2) of the Local Government Act 1999 it is recommended the Council orders that all members of the public, except staff of the City of Salisbury on duty in attendance, be excluded from attendance at the meeting for this Agenda Item.*