



Club Fee Policy

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A - PREAMBLE

1. The City of Salisbury provides buildings and amenities to clubs and associations in order to facilitate the provision of sport within the community. It is important to ensure that the costs associated with the provision of these facilities are clear and transparent.

B - SCOPE

1. This policy applies to all clubs and associations that use Council owned land and facilities.

C – POLICY PURPOSE/OBJECTIVES

1. This policy sets out the basis for the charging of fees associated with the use of Council owned land and facilities. It aims to ensure that fees are applied consistently and transparently.

E - POLICY STATEMENT

1. Licence fees for occupation of Council buildings and playing fields shall be payable as monthly rent in advance, calculated from the following components:
 - a. **Site Fee** - A site fee of 1% of the actual cost to Council of providing the facility. (Including buildings and car parks if Clubs have sole use)
 - b. **Building Maintenance** - A fee of 10% of all Building Maintenance costs (excluding all charges for water consumed on the premises which the licensee is fully responsible for in accordance with Clause 3.2 of the licence) calculated from an average of the previous three years and 10% of associated Administrative costs, similarly averaged.
 - c. **Gaming Machines** - In the case of clubs with gaming machines the fee shall be 100% of all Building Maintenance and Administrative costs calculated from the average of the previous three years.
 - d. **Ground Maintenance** - A fee of 10% of all Ground Maintenance costs (including all costs for water consumed) calculated from an average of the previous three years.
 - e. **Exclusive Use** - In the case of clubs with exclusive use of the grounds, the fee shall be 100% of the maintenance costs (including all costs for water consumed) calculated from an average of the previous three years.
 - f. **Junior Teams** - Facilities used exclusively for junior teams shall have the fees in 1, 2 and 3 above reduced by 50%. Council will need to be furnished with proof for this reduction to take effect.

- g. **Insurance** - The full cost of Building Insurance.
- h. **Loans** - Loans taken out by Council on behalf of the club shall be repaid in full (including interest) by the club.
- i. **Hard Courts** - Hard court fees shall be set per court and is adjusted annually each September in accordance with the increase in CPI. (see the current Fees and Charges for the current fee on the City of Salisbury Website.)

G - REFERENCES

- 1. City of Salisbury Fees and Charges.

Document Control

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