



Disposal of Assets other than Land Policy

Policy Type:	Policy		
Approved By:	Council	Decision No:	2003/457, 2009/1482, 2011/522
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Department:	Finance	Division:	Contract and Procurement Services
Function:	7 - Financial Management	Responsible Officer:	Manager, Contract and Procurement Services

A - PREAMBLE

- On occasions there is a need to dispose of Council assets. In complying with legislation, section 49 of the *Local Government Act 1999* requires that a Council must prepare and adopt policies on contracts and tenders, including policies on the following:
 - the contracting out of services; and
 - competitive tendering and the use of other measures to ensure that services are delivered cost-effectively; and
 - the use of local goods and services; and
 - the sale or disposal of land or other assets.

C – POLICY PURPOSE/OBJECTIVES

- This policy provides direction to staff for the disposal of Council assets other than land, which the Surplus Land Policy addresses.

E - POLICY STATEMENT

- Disposal of vehicles and major plant shall be by:**

- trade-in on new items;
- auction, independent of new purchase or
- sale by tender.

The proceeds from such disposal shall be credited to the plant replacement fund.

- Disposal of assets other than major plant, shall be by:**

- trade-in on new items;
- auction, independent of new purchase or

- sale by tender.

With the approval of the Management Executive Group, selected items may be disposed of by other means. The proceeds from disposal under this clause shall normally be credited to the general revenue of Council unless directed otherwise by the Management Executive Group.

F – LEGISLATION

1. *Section 49 Local Government Act 1999*

G - REFERENCES

1. Procurement Policy

H - ASSOCIATED PROCEDURES

1. Probity Procedures

Document Control

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