



## Community Land Public Consultation

Policy Type:	Policy		
<b>Approved By:</b>	Council	<b>Decision No:</b>	Min 1811, 2009/1577, 2011/469
<b>Approval Date:</b>	<b>24 October 2005</b>	<b>Most Recent Approval:</b>	27 June 2011
<b>Review Date:</b>	27 June 2013	<b>Internal Reference No.:</b>	
<b>Department:</b>	Finance	<b>Division:</b>	Property Services
<b>Function:</b>	7 - Financial Management	<b>Responsible Officer:</b>	Manager, Property Services

### A - PREAMBLE

1. To undertake revocation of community land, Property Services Staff need to undertake public consultation which enables the public to make comment for Council's consideration.

### B - SCOPE

1. This policy applies to the Residents of the City of Salisbury.

### C – POLICY PURPOSE/OBJECTIVES.

1. This policy is to outline the principles and procedures that the Council will follow to involve the community in planning and decision-making in the local area, and to ensure accountability of the Council to the community through effective communication and consultation strategies
2. To promote effective communication and consultation between the Council and the community
3. To promote Council decision making which is open, transparent, responsive and accountable to the community

### D - POLICY STATEMENT

1. Where Council proposes to revoke the classification of land as community land, public consultation shall be for a period of not less than 21 days and shall comprise of the following:
  - a. A notice in the Messenger News Review and Leader newspapers circulating in the area if considered to be required.
  - b. Consultation with Ward Councillors on the process to be followed.
  - c. Letters to property owners in the area who are likely to be affected, inviting interested persons to make submissions for Council's consideration. Letters to property owners

will be descriptive, informative and explanatory in terms of the reasons and purposes for the proposal.

- d. A sign be erected on the reserve and/or land to be sold to advise of the proposal and the consultation process being followed.

## **E - LEGISLATION**

1. *Local Government Act, 1999*, Section 194

### **Document Control**

<b>Document ID</b>	Community Land Public Consultation
<b>Prepared by</b>	Karen Pepe
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